

**AGENDA**  
**REGULAR MEETING OF THE CARO CITY COUNCIL**  
**April 6, 2026, 6:30 P.M.**

***\*\* This Meeting is being recorded and broadcast on the City of Caro's official YouTube channel for viewing purposes only \*\****

**CALL TO ORDER (Pledge of Allegiance)**

**AGENDA APPROVAL**

**COMMUNICATIONS:**

1. Charter Communications – Upcoming Changes (2)
2. Parks & Recreation Committee Meeting Minutes – March 24, 2026

**PUBLIC COMMENTS – AGENDA ITEMS ONLY**

**CONSENT AGENDA:**

1. Regular Council Meeting Minutes – March 16, 2026
2. Invoices

**REGULAR AGENDA:**

1. Open Public Hearing – 2026 Sidewalk Special Assessments
2. Public/Council Comment – 2026 Sidewalk Special Assessments
3. Close Public Hearing – 2026 Sidewalk Special Assessments
4. Council Action – 2026 Sidewalk Special Assessments
5. 2026 Sidewalk Engineering
6. Columbia Street Resolution No. 2026-04
7. Water Meters Purchase Request
8. Parks & Recreation Re-Allocation Request
9. Picnic Tables Purchase Request
10. Aqua Zone (Splash Pad) Shade Purchase Request
11. Personnel Request – Randy Heckroth, Fire Chief
12. Sherman Street Resolution No. 2026-05 & Contract
13. Sherman Street Contractor
14. Van Geisen Property RFQ Results

**ITEMS POSTPONED:** None

**COMMITTEE/LIAISON POSITION REPORTS:** None

**MAYOR'S REPORT** – Written report submitted.

**MANAGER REPORT** – Written report submitted.

**CLERK'S REPORT** – Written report submitted.

**ADDITIONAL PUBLIC COMMENTS**

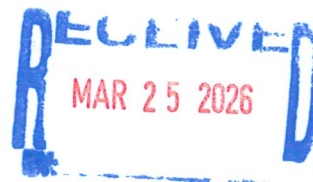
**ADJOURN**

March 19, 2026



T3 P1 464 \*\*\*\*\*AUTO\*\*ALL FOR AADC 480

City of Caro  
317 South State Street  
Caro, MI 48723-1797



**Re: Charter Communications - Upcoming Changes**

Dear Franchise Official:

This letter will serve as notice that on March 31, 2026, Spectrum Mid-America, LLC ("Spectrum") will add NewsNation on channels 15 & 716 to the TV Choice selection of available networks that customers can choose to add to their subscription.

Additional Changes to your Channel Line Up:

- Spectrum previously notified your community that on or after February 22, 2026, Spectrum would drop Hola TV on channel 371 and Tarima on channel 374. However, Spectrum has negotiated an agreement to continue carriage of Hola TV and Tarima and the networks were not dropped.
- On March 16, 2026, The Cowboy Channel rebranded to Cowboy Channel on channels 154 & 836.

If you should have any questions about this change, please feel free to contact me at (616) 607-2380.

Sincerely,

*Derrick Mathis*

Derrick Mathis  
Manager, State Government Affairs - Michigan  
Charter Communications

March 27, 2026



T3 P1 473 \*\*\*\*\*AUTO\*\*ALL FOR AADC 480

City Of Caro  
317 S State St  
Caro, MI 48723-1797

**Re: Charter Communications - Upcoming Changes**

Dear Franchise Official:

Charter values our customers and works hard to keep prices as low as possible. Customers are being noticed via bill message regarding the following price changes that will take effect on or after April 29, 2026.

Description	Price Change
Service Activation (applies when service is activated via self-installation or professional installation)	Will decrease by \$10 from \$30 to \$20.
Change of Service	Will decrease by \$15 from \$65 to \$50.
Professional Installation (formerly Primary Installation/Reconnect, and Trouble Call and will apply to all technician-supported installations)	Will decrease by \$15 from \$65 to \$50.
Hourly Labor Charge	Will decrease by \$15 from \$65 to \$50.

We remain committed to providing excellent entertainment services in your community. If you should have any questions about this change, please feel free to contact me at (616) 607-2380.

Sincerely,

Derrick Mathis  
Manager, State Government Affairs - Michigan  
Charter Communications

City of Caro  
PARKS AND RECREATION COMMITTEE  
MEETING MINUTES  
Tuesday, March 24, 2026

MEMBERS PRESENT: Chair Tanya Batschke, Vice Chair Robert Schell, Sean Smith, Colleen Russell, SueEllen Greenlee, Beth Greene, Council Liason Jill White, and Superintendent Carrie Will

MEMBERS ABSENT: Secretary Jason Davis

GUESTS: Bobbie Fullmer and Mayor Karen Snider

I. CALL TO ORDER

Meeting was called to order by Batschke at 1801.

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

Approved

IV. PUBLIC COMMENT

None

V. COMMUNICATIONS

Reviewed flyers on 2026 Music in the Park

VI. APPROVAL OF PREVIOUS MINUTES

Approved

VII. REPORTS

Oral and written reports received from Council Liason, City Manager and Superintendent. Grant applications and timelines were discussed after reviewing Manager's Memo. Council Liason verbalized frustration related to same topics discussed over and over and that it didn't appear much is moving forward.

VIII. NEW BUSINESS

(a) Golden Rake Plaque: Smith discussed possibility of developing a plaque that would list the winners of the "Golden Rake" during the seasonal clean-ups of the parks. Examples shown to committee by Greene. Plaque to be displayed at City Hall.

(b) Murals: Superintendent has been approached to have murals in Bieth and Chippewa Landing. Locations discussed and would be on green building at Bieth and the Pump House at Chippewa. Project approved after discussion and Rotary Club to be notified. Committee to work with artist to develop mural.

- (c) 5 Year Plan: After discussion, it was decided that the next 5 Year Recreation Plan will be done in-house with public input.
- (d) History: Committee and department history (since 2009) was put together by Smith and presented. Article from 2001 from the Saginaw News was given to Smith by Greene to be included.
- (e) Upcoming Events: Dates for upcoming events were listed in Superintendent's Report.

IX. OLD BUSINESS

- (a) Shade: Options for shade at Bieth were discussed. Following review of quotes, Committee approved 15 x 15 umbrellas to be purchased, with possibility of shipping done via volunteers.
- (b) 2026-2027 Budget: See attached breakdown.
- (c) Capital Improvements Updates: To present to Council the reallocation of \$ to shade and picnic tables. of the \$45,000 allocated, \$4,400 was spent on kayak launch feasibility study and \$500 set aside for temporary pickleball court. It was moved that this Committee advise Council to use any funds that were not, or that do not, end up being spent on the Kayak Study or Lion Fountain be used for picnic tables and shade umbrellas using the quotes presented and that these purchased will not exceed the original allocation for capital improvements. Approved.
- (d) Kiosk at Chippewa: After discussion, this project will be discussed at a future date.
- (e) Smith encouraged Committee members to personally take a look at the condition of the present tennis courts at Bieth.
- (f) Budget line items: It was noted that \$2,000 remains in the trees and shrubs line item. Batschke and Greene to gather information/prices on trees and that these trees be purchased and planted.
- (g) Spruce trees: Numerous trees have been sold from Christmas project. It was decided that any unsold trees would be planted on the Michigan Sugar fence line.

X. ADDITIONAL PUBLIC COMMENT

Fullmer stated the Caro Lions' Club will be hosting a fundraiser April 28th from 5-7 p.m. at the Caro Moose Lodge. The Moose will be donating their Taco Tuesday \$ to the lion restoration project.

XI. ADJOURNMENT

Following Committee approval, meeting adjourned at 1950 by Batschke. Next meeting to be held April 14, 2026 at 6 p.m.

Submitted by,



Beth Greene, Acting Secretary  
Caro Parks and Recreation Committee

Year	26/27	27/28	28/29
<u>Capital Item</u>			
Tennis Court/Pickle Ball	\$380,000.00		
Kayak Launch/Pathways/Play Equipment	288,000.00	Consider phases	
Lion Head Fountain	\$5,000.00		
Neighborhood Park Development	\$5,000.00	\$10,000.00	
Fairground Fence		\$200,000 or two phases	
Bieth Park Shade Development	\$15,000.00	\$10,000.00	
Basketball Court Improvements		??????	
Trail Connection Project			\$100,000.00

**REGULAR MEETING OF THE CARO CITY COUNCIL**  
**March 16, 2026, 6:30 P.M.**  
**Council Chambers, 317 S. State St., Caro, MI 48723**

Mayor Karen Snider called the regular meeting of the City Council to order on March 16, 2026, at 6:30 p.m. in the Council Chambers.

Present: Mayor Karen Snider, City Council: Emily Campbell, Charlotte Kish, Doreen Oedy, and Jill White

Absent: Heidi Parker

Others: Scott Czasak – City Manager, Rita Papp – City Clerk, and other guests

**AGENDA APPROVAL**

**26-M-47**

**Motion by White, seconded by Emily to approve the agenda as presented.**

**Motion Carried.**

**PUBLIC COMMENTS – AGENDA ITEMS ONLY - None**

**COMMUNICATIONS:**

1. DDA Committee Meeting Minutes – March 11, 2026 (unapproved)

**CONSENT AGENDA:**

1. Regular Council Meeting Minutes – March 2, 2026
2. Invoices
3. Department Reports
  - A. Police Report – Chief Brian Newcomb
  - B. Fire Report – Chief Randall Heckroth
  - C. Code Enforcement Report – Jon Beaupre

**26-M-48**

**Motion by Kish, seconded by Riley to approve the consent agenda as presented including invoices.**

**Motion Carried.**

**REGULAR AGENDA: (action required)**

1. Open Public Hearing – 2026 Sidewalk Special Assessments  
**Mayor Snider opened the public hearing at 6:35 p.m.**
2. Public/Council Comment – 2026 Sidewalk Special Assessments  
**John & Sharon Slough – Concerned with the necessity of the repair on their sidewalk and the drain across the street from them. City Manager will schedule a walk through.**  
**Councilor Charlotte Kish – Concerned with the number of sidewalks and cost.**

3. Close Public Hearing – 2026 Sidewalk Assessments

**26-M-49**

**Motion by Riley, seconded by Oedy to Close Public Hearing – 2026 Sidewalk Special Assessments at: 6:39 p.m.**

**Motion carried.**

4. Council Action – 2026 Sidewalk Assessments

**26-M-50**

**Motion by White, seconded by Oedy to accept the necessity and scope of the 2026 Sidewalk Improvement Program and Special Assessment and schedule a Public Hearing for Monday, April 6, 2026, at 6:30 p.m. to discuss final approval of the Special Assessments.**

**Motion carried.**

5. Open Public Hearing – CDBG Application

**Mayor Snider opened the public hearing at 6:35 p.m.**

6. Public/Council Comment – CDBG Application

**Councilor Charlotte Kish – Inquired if a committee will be formed to review applications. Sharla Horton, Revitalize LLC explained the process of setting up the program and the guidelines.**

7. Close Public Hearing – CDBG Application

**26-M-51**

**Motion by Riley, seconded by Kish to Close Public Hearing – CDBG Application at: 6:51 p.m.**

**Motion carried**

8. Council Action – CDBG Application

**26-M-52**

**Motion by Kish, seconded by Campbell to adopt Resolution 2026-01, authorizing the City Manager to submit an application for \$1.5 million of Community Development Block Grant funding for Rental Rehab and Homeowner Rehab as presented.**

**Roll call vote: Campbell – yes, Kish – yes, Oedy – yes, Parker – absent, Riley – yes, White – yes, Mayor Snider – yes.**

**Motion carried**

9. Norman Street Construction Bids

**26-M-53**

**Motion by White, seconded by Campbell to award the Norman Street Rehabilitation Project to Glaser Dawes Corporation for the bid amount of \$628,908.44, contingent on contracting and bonding, and instruct the City Manager to sign all necessary documents.**

**Motion carried**

10. Kayak Launch Grant Application Resolution

**26-M-54**

**Motion by Oedy, seconded by White to adopt Resolution 2026-02, authorizing the submission of a Michigan Natural Resources Trust Fund Grant application to install a Kayak Launch at Chippewa Landing Park with a maximum match contribution of \$75,045.00 as presented.**

**Roll call vote: Kish – yes, Oedy – yes, Parker – absent, Riley – yes, White – yes, Campbell – yes, Mayor Snider – yes.**

**Motion carried**

11. Tennis Courts Grant Application Resolution

**26-M-55**

**Motion by White, seconded by Campbell to adopt Resolution 2026-03, authorizing the submission of a Recreation Passport Grant application to rebuild the Tennis Courts at Bieth Park with a maximum match contribution of \$231,570.00 as presented.**

**Roll call vote: Oedy – yes, Parker – absent, Riley – yes, White – yes, Campbell – yes, Kish – yes, Mayor Snider – yes.**

**Motion carried**

12. Well #9 & #10 Drilling Bids

**26-M-56**

**Motion by Kish, seconded by Campbell to award the Well #9 & #10 drilling contract to Northern Pump and Well for the bid price of \$453,400.00, instruct the City Manager to sign all necessary documents, and order the City Treasurer to adjust the Fiscal Year 2025/2026 budget to account for the increased cost of the project.**

**Motion carried**

**ITEMS PENDING/POSTPONED: None**

**COMMITTEE/LIAISON POSITION REPORTS:**

1. Economic Development Corporation (Mayor Snider) – No meeting.
2. Chamber of Commerce (Manager) – The Chamber purchased an ad in the Thumb Vacation Guide, Upcoming Job Fair was discussed, Citizen of the Year is approaching, and discussed future events.
3. Downtown Development Authority (Kish) – Mayor Snider attended. DDA Minutes were included in the packet.
4. Fair Board (Oedy) – Discussed Harness Racing Event, Mural painting, Kids Day will continue at the fair, and an Art Fair is scheduled for August 29, 2026.
5. Parks & Recreation (White) – Snowman Burning is March 20, 2026, Easter Egg Hunt is March 28, 2026 and new construction is in process around the track near the grandstand.
6. Planning Commission (Vacant) – No meeting.

7. Tuscola County Board of Commissioners (Parker) – absent.
8. Zoning Board of Appeals (Mayor Snider) – No meeting.

**MAYOR'S REPORT** – Written report submitted.

**MANAGER'S COMMENTS** – Written report submitted.  
Asked for thoughts for the residents of Northern Michigan dealing with the winter storm.

**CLERK'S REPORT** – Written report submitted.

**TREASURER'S REPORT** – Written report submitted.

**ADDITIONAL PUBLIC COMMENT:**

Councilor John Riley – Commended DPW for their work during the heavy rain event recently.

**CLOSED SESSION: City Treasurer Evaluation**

**26-M-57**

**Motion by Kish, seconded by Riley to go into Closed Session pursuant to Section 8(a) of the Open Meetings Act – “To consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent, if the named individual requests a closed hearing.”**

**Roll call vote: Parker – absent, Riley – yes, White – yes, Campbell – yes, Kish – yes, Oedy – yes, Mayor Snider – yes.**

**Motion carried**

Entered Closed Session: 7:33 p.m.

Reconvened to Open Session; 8:25 p.m.

**26-M-58**

**Motion by Riley, seconded by Oedy to return to Open Session at 8:25 p.m.**

**Motion carried**

**26-M-59**

**Motion by Oedy, seconded by Kish to approve the Closed Session Minutes as presented.**

**Motion carried**

**26-M-60**

**Motion by Riley, seconded by Kish to extend City Treasurer - Tammy Ries' Employment Contract for 3 years.**

**Motion carried**

**26-M-61**

**Motion by White, seconded by Mayor Snider to increase City Treasurer – Tammy Ries' Wages to \$72,000.00 – 2026, \$74,880.00 – 2027, and \$77,875.20 – 2028**

**Motion carried**

26-M-62

Motion by Campbell, seconded by White to adjourn the meeting at 8:27 p.m.

Motion carried.



Rita Papp, MiPMC2  
City Clerk

draft

## Report Criteria:

Report type: GL detail

Check.Type = {&lt;&gt;} "Adjustment"

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
<b>AFLAC</b>					
04/26	04/06/2026	80006	101-000-231-003	AFLAC INSURANCE WITHHOLDING	352.82
Total AFLAC:					352.82
<b>ALS GROUP USA, CORP</b>					
04/26	04/01/2026	800469	590-540-801-000	CONTRACTED SERVICES	360.00
Total ALS GROUP USA, CORP:					360.00
<b>AMAZON CAPITAL SERVICES</b>					
04/26	04/01/2026	800470	591-540-776-000	O&M SUPPLIES	179.86
04/26	04/01/2026	800470	101-265-776-000	O&M SUPPLIES	74.55
04/26	04/01/2026	800470	101-265-776-000	O&M SUPPLIES	241.35
04/26	04/01/2026	800470	101-260-740-000	OFFICE SUPPLIES	12.05
04/26	04/01/2026	800470	101-441-740-000	OFFICE SUPPLIES	12.04
04/26	04/01/2026	800470	101-301-956-000	MISC/CONTINGENCY	63.92
04/26	04/01/2026	800470	101-301-725-000	UNIFORMS/UNIFORM EQUIPMENT	144.30
04/26	04/01/2026	800470	216-336-930-000	REPAIRS - EQUIPMENT	1,515.89
04/26	04/01/2026	800470	216-336-740-000	OPERATING SUPPLIES	840.00
04/26	04/01/2026	800470	101-301-725-000	UNIFORMS/UNIFORM EQUIPMENT	15.95
Total AMAZON CAPITAL SERVICES:					3,099.91
<b>ASPIRE RURAL HEALTH</b>					
04/26	04/06/2026	80007	216-336-801-000	CONTRACTED SERVICES	100.00
Total ASPIRE RURAL HEALTH:					100.00
<b>AT&amp;T MOBILITY</b>					
04/26	04/06/2026	80008	101-371-853-000	TELEPHONE	47.02
04/26	04/06/2026	80008	216-336-853-000	TELEPHONE	5.60
04/26	04/06/2026	80008	101-301-853-000	TELEPHONE & PAGERS	37.22
04/26	04/06/2026	80008	101-301-750-001	SOFTWARE MAINTENANCE AGEET	108.72
04/26	04/06/2026	80008	101-441-853-000	TELEPHONE	8.80
04/26	04/06/2026	80008	202-483-853-000	TELEPHONE	8.80
04/26	04/06/2026	80008	203-483-853-000	TELEPHONE	8.80
04/26	04/06/2026	80008	590-540-853-000	TELEPHONE	8.80
04/26	04/06/2026	80008	591-540-853-000	TELEPHONE	8.80
04/26	04/06/2026	80008	248-728-853-000	TELEPHONE & TECHNOLOGY	44.00
Total AT&T MOBILITY:					286.56
<b>AUTO-WARES GROUP</b>					
04/26	04/01/2026	800471	661-575-776-000	MAINTENANCE SUPPLIES	125.96
Total AUTO-WARES GROUP:					125.96

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
<b>BELL - WASIK, INC.</b>					
04/26	04/01/2026	800472	101-301-930-001	VEHICLE MAINTENACE EXPENSE	1,789.52
04/26	04/01/2026	800472	101-301-860-000	GAS/OIL/TIRES	102.14
Total BELL - WASIK, INC.:					1,891.66
<b>BRENTWOOD GRAPHICS</b>					
04/26	04/06/2026	80009	101-101-740-000	SUPPLIES/EQUIPMENT	13.10
Total BRENTWOOD GRAPHICS:					13.10
<b>BRYAN ESCHENBACHER</b>					
04/26	04/06/2026	80010	101-301-725-000	UNIFORMS/UNIFORM EQUIPMENT	250.00
Total BRYAN ESCHENBACHER:					250.00
<b>BUSY BEE CLEANING</b>					
04/26	04/01/2026	800473	101-441-801-002	CONTRACTED SERV - JANITORIAL	123.50
04/26	04/01/2026	800473	216-336-801-002	CONTRACTED SERV - JANITORIAL	52.00
04/26	04/01/2026	800473	101-301-801-002	CONTRACTED SERV - JANITORIAL	97.50
04/26	04/01/2026	800473	101-260-801-002	CONTRACTED SERV - JANITORIAL	91.00
04/26	04/01/2026	800473	101-172-801-002	CONTRACTED SERV - JANITORIAL	91.00
04/26	04/01/2026	800473	101-253-801-002	CONTRACTED SERV - JANITORIAL	91.00
04/26	04/01/2026	800473	590-540-801-002	CONTRACTED SERV - JANITORIAL	104.00
Total BUSY BEE CLEANING:					650.00
<b>CHARLOTTE KISH</b>					
04/26	04/06/2026	80011	101-101-962-000	TRAVEL & LODGING	230.70
Total CHARLOTTE KISH:					230.70
<b>CINTAS</b>					
04/26	04/06/2026	80012	101-441-801-000	CONTRACTED SERVICES	7.53
Total CINTAS:					7.53
<b>CODE FOUR LABS CORP</b>					
04/26	04/06/2026	80034	101-301-750-000	POLICE TECHNOLOGY	4,800.00
Total CODE FOUR LABS CORP:					4,800.00
<b>COMPANION LIFE INSURANCE CO.</b>					
04/26	04/06/2026	80013	204-483-717-000	LIFE INSURANCE	2.69
04/26	04/06/2026	80013	248-441-717-000	LIFE INSURANCE	5.79
04/26	04/06/2026	80013	248-728-717-000	LIFE INSURANCE	.80
04/26	04/06/2026	80013	101-371-717-000	LIFE INSURANCE	1.00
04/26	04/06/2026	80013	101-702-717-000	LIFE INSURANCE	2.99
04/26	04/06/2026	80013	101-441-717-000	LIFE INSURANCE	46.48
04/26	04/06/2026	80013	101-751-717-000	LIFE INSURANCE	2.79
04/26	04/06/2026	80013	202-483-717-000	LIFE INSURANCE	7.08
04/26	04/06/2026	80013	202-463-717-000	LIFE INSURANCE	6.98
04/26	04/06/2026	80013	101-172-717-000	LIFE INSURANCE	55.87

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
04/26	04/06/2026	80013	101-262-717-000	LIFE INSURANCE	3.99
04/26	04/06/2026	80013	101-253-717-000	LIFE INSURANCE	16.27
04/26	04/06/2026	80013	101-260-717-000	LIFE INSURANCE	15.76
04/26	04/06/2026	80013	101-265-717-000	LIFE INSURANCE	16.76
04/26	04/06/2026	80013	101-301-717-000	LIFE INSURANCE	154.62
04/26	04/06/2026	80013	591-540-719-000	SHORT/LONG TERM DISABILITY	136.40
04/26	04/06/2026	80013	596-560-719-000	SHORT/LONG TERM DISABILITY	30.90
04/26	04/06/2026	80013	596-521-719-000	SHORT/LONG TERM DISABILITY	10.11
04/26	04/06/2026	80013	661-575-719-000	SHORT/LONG TERM DISABILITY	29.88
04/26	04/06/2026	80013	590-560-719-000	SHORT/LONG TERM DISABILITY	166.41
04/26	04/06/2026	80013	590-536-719-000	SHORT/LONG TERM DISABILITY	5.05
04/26	04/06/2026	80013	590-540-719-000	SHORT/LONG TERM DISABILITY	274.80
04/26	04/06/2026	80013	590-545-719-000	SHORT/LONG TERM DISABILITY	30.31
04/26	04/06/2026	80013	591-560-719-000	SHORT/LONG TERM DISABILITY	76.54
04/26	04/06/2026	80013	591-536-719-000	SHORT/LONG TERM DISABILITY	5.05
04/26	04/06/2026	80013	203-483-719-000	SHORT/LONG TERM DISABILITY	32.43
04/26	04/06/2026	80013	204-442-719-000	SHORT/LONG TERM DISABILITY	15.16
04/26	04/06/2026	80013	204-483-719-000	SHORT/LONG TERM DISABILITY	12.49
04/26	04/06/2026	80013	248-441-719-000	SHORT/LONG TERM DISABILITY	22.03
04/26	04/06/2026	80013	248-728-719-000	SHORT/LONG TERM DISABILITY	3.46
04/26	04/06/2026	80013	216-336-719-000	SHORT/LONG TERM DISABILITY	99.24
04/26	04/06/2026	80013	101-702-719-000	SHORT/LONG TERM DISABILITY	14.52
04/26	04/06/2026	80013	101-441-719-000	SHORT/LONG TERM DISABILITY	175.45
04/26	04/06/2026	80013	101-751-719-000	SHORT/LONG TERM DISABILITY	10.10
04/26	04/06/2026	80013	202-483-719-000	SHORT/LONG TERM DISABILITY	32.43
04/26	04/06/2026	80013	202-463-719-000	SHORT/LONG TERM DISABILITY	25.26
04/26	04/06/2026	80013	203-463-719-000	SHORT/LONG TERM DISABILITY	30.31
04/26	04/06/2026	80013	101-262-719-000	SHORT/LONG TERM DISABILITY	17.32
04/26	04/06/2026	80013	101-253-719-000	SHORT/LONG TERM DISABILITY	48.02
04/26	04/06/2026	80013	101-260-719-000	SHORT/LONG TERM DISABILITY	69.26
04/26	04/06/2026	80013	101-265-719-000	SHORT/LONG TERM DISABILITY	60.62
04/26	04/06/2026	80013	101-301-719-000	SHORT/LONG TERM DISABILITY	689.42
04/26	04/06/2026	80013	101-371-719-000	SHORT/LONG TERM DISABILITY	3.36
04/26	04/06/2026	80013	591-536-717-000	LIFE INSURANCE	1.40
04/26	04/06/2026	80013	591-540-717-000	LIFE INSURANCE	37.71
04/26	04/06/2026	80013	596-560-717-000	LIFE INSURANCE	9.01
04/26	04/06/2026	80013	596-521-717-000	LIFE INSURANCE	2.79
04/26	04/06/2026	80013	661-575-717-000	LIFE INSURANCE	7.08
04/26	04/06/2026	80013	101-172-719-000	SHORT/LONG TERM DISABILITY	54.39
04/26	04/06/2026	80013	216-336-717-000	LIFE INSURANCE	22.38
04/26	04/06/2026	80013	590-560-717-000	LIFE INSURANCE	39.57
04/26	04/06/2026	80013	590-536-717-000	LIFE INSURANCE	1.40
04/26	04/06/2026	80013	590-540-717-000	LIFE INSURANCE	83.99
04/26	04/06/2026	80013	590-545-717-000	LIFE INSURANCE	8.38
04/26	04/06/2026	80013	591-560-717-000	LIFE INSURANCE	20.61
04/26	04/06/2026	80013	203-463-717-000	LIFE INSURANCE	8.38
04/26	04/06/2026	80013	203-483-717-000	LIFE INSURANCE	7.08
04/26	04/06/2026	80013	204-442-717-000	LIFE INSURANCE	4.19

Total COMPANION LIFE INSURANCE CO.: 2,774.56

**CONSUMERS ENERGY**

03/26	03/24/2026	800404	591-540-921-000	GAS (UTILITY)	915.28
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GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
03/26	03/24/2026	800404	591-540-921-000	GAS (UTILITY)	100.40
03/26	03/24/2026	800404	101-265-921-000	GAS	1,643.87
03/26	03/24/2026	800404	590-540-921-000	GAS (Consumers Energy)	5,076.46
03/26	03/24/2026	800404	101-265-921-000	GAS	1,727.41
03/26	03/24/2026	800404	591-540-921-000	GAS (UTILITY)	21.00
03/26	03/24/2026	800404	591-540-921-000	GAS (UTILITY)	28.07
03/26	03/24/2026	800404	248-728-921-000	GAS	49.29

Total CONSUMERS ENERGY: 9,561.78

**DISABILITY NETWORK EASTERN MICHIGAN**

04/26	04/06/2026	80014	101-172-801-000	CONTRACTED SERVICES	350.00
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Total DISABILITY NETWORK EASTERN MICHIGAN: 350.00

**DTE ENERGY**

03/26	03/24/2026	800405	101-441-926-000	STREET LIGHTS - ELECTRIC	5,416.04-
03/26	03/24/2026	800405	101-441-926-000	STREET LIGHTS - ELECTRIC	5,416.04
03/26	03/24/2026	800405	101-441-926-000	STREET LIGHTS - ELECTRIC	206.51-
03/26	03/24/2026	800405	101-441-926-000	STREET LIGHTS - ELECTRIC	206.51
03/26	03/24/2026	800405	101-441-926-000	STREET LIGHTS - ELECTRIC	196.56-
03/26	03/24/2026	800405	101-441-926-000	STREET LIGHTS - ELECTRIC	196.56
03/26	03/24/2026	800405	590-545-920-000	ELECTRIC - LIFT STATIONS	642.86-
03/26	03/24/2026	800405	590-545-920-000	ELECTRIC - LIFT STATIONS	642.86
03/26	03/24/2026	800405	591-540-920-000	ELECTRIC - WELLHOUSES	193.66-
03/26	03/24/2026	800405	591-540-920-000	ELECTRIC - WELLHOUSES	193.66
03/26	03/24/2026	800405	590-545-920-000	ELECTRIC - LIFT STATIONS	205.36-
03/26	03/24/2026	800405	590-545-920-000	ELECTRIC - LIFT STATIONS	205.36
03/26	03/24/2026	800405	590-545-920-000	ELECTRIC - LIFT STATIONS	116.48-
03/26	03/24/2026	800405	590-545-920-000	ELECTRIC - LIFT STATIONS	116.48
03/26	03/24/2026	800405	590-545-920-000	ELECTRIC - LIFT STATIONS	101.75-
03/26	03/24/2026	800405	590-545-920-000	ELECTRIC - LIFT STATIONS	101.75
03/26	03/24/2026	800405	590-545-920-000	ELECTRIC - LIFT STATIONS	73.11-
03/26	03/24/2026	800405	590-545-920-000	ELECTRIC - LIFT STATIONS	73.11
03/26	03/24/2026	800405	101-265-920-000	ELECTRIC	1,571.67-
03/26	03/24/2026	800405	101-265-920-000	ELECTRIC	1,571.67
03/26	03/24/2026	800405	101-703-920-000	ELECTRIC	17.41-
03/26	03/24/2026	800405	101-703-920-000	ELECTRIC	17.41
03/26	03/24/2026	800405	101-441-926-000	STREET LIGHTS - ELECTRIC	22.14-
03/26	03/24/2026	800405	101-441-926-000	STREET LIGHTS - ELECTRIC	22.14
03/26	03/24/2026	800405	101-265-920-000	ELECTRIC	1,494.69-
03/26	03/24/2026	800405	101-265-920-000	ELECTRIC	1,494.69
03/26	03/24/2026	800405	590-545-920-000	ELECTRIC - LIFT STATIONS	415.16-
03/26	03/24/2026	800405	590-545-920-000	ELECTRIC - LIFT STATIONS	415.16
03/26	03/24/2026	800405	101-751-920-000	ELECTRIC	17.41-
03/26	03/24/2026	800405	101-751-920-000	ELECTRIC	17.41
03/26	03/24/2026	800405	101-751-920-000	ELECTRIC	18.07-
03/26	03/24/2026	800405	101-751-920-000	ELECTRIC	18.07
03/26	03/24/2026	800405	591-540-920-000	ELECTRIC - WELLHOUSES	1,905.53-
03/26	03/24/2026	800405	591-540-920-000	ELECTRIC - WELLHOUSES	1,905.53
03/26	03/24/2026	800405	101-441-926-000	STREET LIGHTS - ELECTRIC	19.34-
03/26	03/24/2026	800405	101-441-926-000	STREET LIGHTS - ELECTRIC	19.34
03/26	03/24/2026	800405	591-540-920-000	ELECTRIC - WELLHOUSES	85.89-

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
03/26	03/24/2026	800405	591-540-920-000	ELECTRIC - WELLHOUSES	85.89
03/26	03/24/2026	800405	101-754-920-000	ELECTRIC	41.83-
03/26	03/24/2026	800405	101-754-920-000	ELECTRIC	41.83
03/26	03/24/2026	800405	204-444-920-000	ELECTRIC - PARKING LOTS	46.48-
03/26	03/24/2026	800405	204-444-920-000	ELECTRIC - PARKING LOTS	46.48
03/26	03/24/2026	800405	590-545-920-000	ELECTRIC - LIFT STATIONS	220.51-
03/26	03/24/2026	800405	590-545-920-000	ELECTRIC - LIFT STATIONS	220.51
03/26	03/24/2026	800405	590-545-920-000	ELECTRIC - LIFT STATIONS	92.49-
03/26	03/24/2026	800405	590-545-920-000	ELECTRIC - LIFT STATIONS	92.49
03/26	03/24/2026	800405	591-540-920-000	ELECTRIC - WELLHOUSES	1,637.56-
03/26	03/24/2026	800405	591-540-920-000	ELECTRIC - WELLHOUSES	1,637.56
03/26	03/24/2026	800405	590-545-920-000	ELECTRIC - LIFT STATIONS	256.36-
03/26	03/24/2026	800405	590-545-920-000	ELECTRIC - LIFT STATIONS	256.36
03/26	03/24/2026	800405	590-545-920-000	ELECTRIC - LIFT STATIONS	70.90-
03/26	03/24/2026	800405	590-545-920-000	ELECTRIC - LIFT STATIONS	70.90
03/26	03/24/2026	800405	101-751-920-000	ELECTRIC	147.67-
03/26	03/24/2026	800405	101-751-920-000	ELECTRIC	147.67
03/26	03/24/2026	800405	101-751-920-000	ELECTRIC	56.86-
03/26	03/24/2026	800405	101-751-920-000	ELECTRIC	56.86
03/26	03/24/2026	800405	101-441-926-000	STREET LIGHTS - ELECTRIC	158.04-
03/26	03/24/2026	800405	101-441-926-000	STREET LIGHTS - ELECTRIC	158.04
03/26	03/24/2026	800405	591-540-920-000	ELECTRIC - WELLHOUSES	8,292.75-
03/26	03/24/2026	800405	591-540-920-000	ELECTRIC - WELLHOUSES	8,292.75
03/26	03/24/2026	800405	204-444-920-000	ELECTRIC - PARKING LOTS	91.35-
03/26	03/24/2026	800405	204-444-920-000	ELECTRIC - PARKING LOTS	91.35
03/26	03/24/2026	800405	248-728-920-000	ELECTRIC	244.81-
03/26	03/24/2026	800405	248-728-920-000	ELECTRIC	244.81
03/26	03/24/2026	800405	101-703-920-000	ELECTRIC	29.35-
03/26	03/24/2026	800405	101-703-920-000	ELECTRIC	29.35
03/26	03/24/2026	800405	204-444-920-000	ELECTRIC - PARKING LOTS	53.72-
03/26	03/24/2026	800405	204-444-920-000	ELECTRIC - PARKING LOTS	53.72
03/26	03/24/2026	800405	248-728-920-000	ELECTRIC	39.05-
03/26	03/24/2026	800405	248-728-920-000	ELECTRIC	39.05
03/26	03/24/2026	800405	590-545-920-000	ELECTRIC - LIFT STATIONS	962.05-
03/26	03/24/2026	800405	590-545-920-000	ELECTRIC - LIFT STATIONS	962.05
03/26	03/24/2026	800405	204-444-920-000	ELECTRIC - PARKING LOTS	79.30-
03/26	03/24/2026	800405	204-444-920-000	ELECTRIC - PARKING LOTS	79.30
03/26	03/24/2026	800407	101-441-926-000	STREET LIGHTS - ELECTRIC	5,416.04
03/26	03/24/2026	800407	101-441-926-000	STREET LIGHTS - ELECTRIC	206.51
03/26	03/24/2026	800407	101-441-926-000	STREET LIGHTS - ELECTRIC	196.56
03/26	03/24/2026	800407	590-545-920-000	ELECTRIC - LIFT STATIONS	642.86
03/26	03/24/2026	800407	591-540-920-000	ELECTRIC - WELLHOUSES	193.66
03/26	03/24/2026	800407	590-545-920-000	ELECTRIC - LIFT STATIONS	205.36
03/26	03/24/2026	800407	590-545-920-000	ELECTRIC - LIFT STATIONS	116.48
03/26	03/24/2026	800407	590-545-920-000	ELECTRIC - LIFT STATIONS	101.75
03/26	03/24/2026	800407	590-545-920-000	ELECTRIC - LIFT STATIONS	73.11
03/26	03/24/2026	800407	101-265-920-000	ELECTRIC	1,571.67
03/26	03/24/2026	800407	101-703-920-000	ELECTRIC	17.41
03/26	03/24/2026	800407	101-441-926-000	STREET LIGHTS - ELECTRIC	22.14
03/26	03/24/2026	800407	101-265-920-000	ELECTRIC	1,494.69
03/26	03/24/2026	800407	590-545-920-000	ELECTRIC - LIFT STATIONS	415.16
03/26	03/24/2026	800407	101-751-920-000	ELECTRIC	17.41
03/26	03/24/2026	800407	101-751-920-000	ELECTRIC	18.07

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
03/26	03/24/2026	800407	591-540-920-000	ELECTRIC - WELLHOUSES	1,905.53
03/26	03/24/2026	800407	101-441-926-000	STREET LIGHTS - ELECTRIC	19.34
03/26	03/24/2026	800407	591-540-920-000	ELECTRIC - WELLHOUSES	85.89
03/26	03/24/2026	800407	101-754-920-000	ELECTRIC	41.83
03/26	03/24/2026	800407	204-444-920-000	ELECTRIC - PARKING LOTS	46.48
03/26	03/24/2026	800407	590-545-920-000	ELECTRIC - LIFT STATIONS	220.51
03/26	03/24/2026	800407	590-545-920-000	ELECTRIC - LIFT STATIONS	92.49
03/26	03/24/2026	800407	591-540-920-000	ELECTRIC - WELLHOUSES	1,637.56
03/26	03/24/2026	800407	590-545-920-000	ELECTRIC - LIFT STATIONS	256.36
03/26	03/24/2026	800407	590-545-920-000	ELECTRIC - LIFT STATIONS	70.90
03/26	03/24/2026	800407	101-751-920-000	ELECTRIC	147.67
03/26	03/24/2026	800407	101-751-920-000	ELECTRIC	56.86
03/26	03/24/2026	800407	101-441-926-000	STREET LIGHTS - ELECTRIC	158.04
03/26	03/24/2026	800407	591-540-920-000	ELECTRIC - WELLHOUSES	8,292.75
03/26	03/24/2026	800407	204-444-920-000	ELECTRIC - PARKING LOTS	91.35
03/26	03/24/2026	800407	248-728-920-000	ELECTRIC	244.81
03/26	03/24/2026	800407	101-703-920-000	ELECTRIC	29.35
03/26	03/24/2026	800407	204-444-920-000	ELECTRIC - PARKING LOTS	53.72
03/26	03/24/2026	800407	590-545-920-000	ELECTRIC - LIFT STATIONS	962.05
03/26	03/24/2026	800407	204-444-920-000	ELECTRIC - PARKING LOTS	79.30

Total DTE ENERGY: 25,201.67

**E&L CONSTRUCTION GROUP INC**

04/26	04/06/2026	80015	590-540-970-002	CAPITAL OUTLAY - SRF	761,037.05
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Total E&L CONSTRUCTION GROUP INC: 761,037.05

**ELAN FINANCIAL SERVICES**

04/26	04/06/2026	800410	248-728-776-000	DDA OPERATING SUPPLIES	55.99
04/26	04/06/2026	800410	248-728-776-000	DDA OPERATING SUPPLIES	36.43
04/26	04/06/2026	800410	248-733-900-000	FARMERS MARKET - ADVERTISING	7.03
04/26	04/06/2026	800410	248-728-741-000	LUNCHEONS	11.82
04/26	04/06/2026	800410	248-728-741-000	LUNCHEONS	212.11
04/26	04/06/2026	800410	248-733-900-000	FARMERS MARKET - ADVERTISING	20.00
04/26	04/06/2026	800410	248-733-956-005	FARMERS MARKET - EXPENSES	216.23
04/26	04/06/2026	800410	248-728-776-000	DDA OPERATING SUPPLIES	180.19
04/26	04/06/2026	800410	248-733-900-000	FARMERS MARKET - ADVERTISING	10.00
04/26	04/06/2026	800410	248-733-900-000	FARMERS MARKET - ADVERTISING	10.00
04/26	04/06/2026	800410	248-733-900-000	FARMERS MARKET - ADVERTISING	13.00
04/26	04/06/2026	800410	248-728-776-000	DDA OPERATING SUPPLIES	116.53

Total ELAN FINANCIAL SERVICES: 656.27

**FIRST BANKCARD**

04/26	04/06/2026	800406	101-260-960-000	EDUCATION AND TRAINING	50.00
04/26	04/06/2026	800406	101-441-776-001	O&M SUPPLIES	866.34
04/26	04/06/2026	800406	590-540-776-000	OM&R SUPPLIES NORMAL	866.33
04/26	04/06/2026	800406	591-540-776-000	O&M SUPPLIES	866.33
04/26	04/06/2026	800406	101-172-962-000	TRAVEL & LODGING	159.43
04/26	04/06/2026	800406	101-172-962-000	TRAVEL & LODGING	24.00
04/26	04/06/2026	800406	590-540-960-000	EDUCATION AND TRAINING	71.40
04/26	04/06/2026	800406	590-540-962-000	TRAVEL & LODGING	126.42

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
04/26	04/06/2026	800406	216-336-740-000	OPERATING SUPPLIES	58.69
04/26	04/06/2026	800406	216-336-740-000	OPERATING SUPPLIES	12.00-
04/26	04/06/2026	800406	216-336-740-000	OPERATING SUPPLIES	39.69-
04/26	04/06/2026	800406	216-336-740-000	OPERATING SUPPLIES	62.49
04/26	04/06/2026	800406	216-336-740-000	OPERATING SUPPLIES	325.12
04/26	04/06/2026	800406	216-336-930-000	REPAIRS - EQUIPMENT	2.44
04/26	04/06/2026	800406	101-101-962-000	TRAVEL & LODGING	194.43
04/26	04/06/2026	800406	101-301-760-000	POSTAGE	62.65
04/26	04/06/2026	800406	216-336-740-000	OPERATING SUPPLIES	10.06
04/26	04/06/2026	800406	216-336-740-000	OPERATING SUPPLIES	174.19
04/26	04/06/2026	800406	216-336-740-000	OPERATING SUPPLIES	30.59
04/26	04/06/2026	800406	216-336-740-000	OPERATING SUPPLIES	96.88
04/26	04/06/2026	800406	591-540-960-000	EDUCATION & TRAINING	275.00
04/26	04/06/2026	800406	591-540-776-000	O&M SUPPLIES	11.48
04/26	04/06/2026	800406	661-575-776-000	MAINTENANCE SUPPLIES	65.97
04/26	04/06/2026	800406	101-441-962-000	TRAVEL & LODGING	42.00
04/26	04/06/2026	800406	101-260-960-000	EDUCATION AND TRAINING	59.00
Total FIRST BANKCARD:					4,449.55
<b>GERALD MIDDGAUGH</b>					
04/26	04/06/2026	80016	216-336-740-000	OPERATING SUPPLIES	19.14
Total GERALD MIDDGAUGH:					19.14
<b>GOVERNMENTAL EMPLOYEES LABOR COUNCIL</b>					
04/26	04/01/2026	800474	101-000-231-005	GELC UNION DUES WITHHOLDING	455.00
Total GOVERNMENTAL EMPLOYEES LABOR COUNCIL:					455.00
<b>GREAT LAKES LAND MANAGEMENT</b>					
04/26	04/06/2026	80017	661-575-776-000	MAINTENANCE SUPPLIES	248.72
Total GREAT LAKES LAND MANAGEMENT:					248.72
<b>HIRSCHMAN OIL SUPPLY INC</b>					
04/26	04/01/2026	800475	661-575-860-000	GAS/OIL	1,002.53
04/26	04/01/2026	800475	661-575-860-000	GAS/OIL	1,389.23
Total HIRSCHMAN OIL SUPPLY INC:					2,391.76
<b>HOTSY OF MID-MICHIGAN, INC.</b>					
04/26	04/06/2026	80018	661-575-930-000	CONTRACTED REPAIRS	389.25
Total HOTSY OF MID-MICHIGAN, INC.:					389.25
<b>J.E. JOHNSON INC</b>					
04/26	04/01/2026	800476	101-265-801-000	CONTRACTED SERVICES	225.00
Total J.E. JOHNSON INC:					225.00
<b>JACK DOHENY COMPANIES INC</b>					
04/26	04/01/2026	800477	661-575-776-000	MAINTENANCE SUPPLIES	476.72

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total JACK DOHENY COMPANIES INC:					476.72
<b>JOHN DEERE FINANCIAL</b>					
04/26	04/06/2026	80019	661-575-776-000	MAINTENANCE SUPPLIES	42.54
04/26	04/06/2026	80019	661-575-776-000	MAINTENANCE SUPPLIES	636.72
Total JOHN DEERE FINANCIAL:					679.26
<b>LOUISE HODGES</b>					
04/26	04/06/2026	80020	216-336-960-000	EDUCATION & TRAINING	414.47
Total LOUISE HODGES:					414.47
<b>MACQUEEN EMERGENCY</b>					
04/26	04/06/2026	80021	216-336-801-000	CONTRACTED SERVICES	2,210.00
Total MACQUEEN EMERGENCY:					2,210.00
<b>MESSA</b>					
04/26	04/06/2026	80022	101-751-716-000	HOSPITALIZATION INSURANCE	173.79
04/26	04/06/2026	80022	202-463-716-000	HOSPITALIZATION INSURANCE	434.47
04/26	04/06/2026	80022	202-483-716-000	HOSPITALIZATION INSURANCE	447.69
04/26	04/06/2026	80022	101-172-716-000	HOSPITALIZATION INSURANCE	538.29
04/26	04/06/2026	80022	101-262-716-000	HOSPITALIZATION INSURANCE	293.79
04/26	04/06/2026	80022	101-253-716-000	HOSPITALIZATION INSURANCE	642.16
04/26	04/06/2026	80022	101-260-716-000	HOSPITALIZATION INSURANCE	1,069.11
04/26	04/06/2026	80022	101-265-716-000	HOSPITALIZATION INSURANCE	1,042.74
04/26	04/06/2026	80022	101-301-716-000	HOSPITALIZATION INSURANCE	14,558.76
04/26	04/06/2026	80022	591-536-716-000	HOSPITALIZATION INSURANCE	86.89
04/26	04/06/2026	80022	591-540-716-000	HOSPITALIZATION INSURANCE	2,346.16
04/26	04/06/2026	80022	596-560-716-000	HOSPITALIZATION INSURANCE	453.25
04/26	04/06/2026	80022	596-521-716-000	HOSPITALIZATION INSURANCE	173.78
04/26	04/06/2026	80022	661-575-716-000	HOSPITALIZATION INSURANCE	514.20
04/26	04/06/2026	80022	101-000-231-006	HEALTH INSURANCE WITHHOLDING	9,741.35
04/26	04/06/2026	80022	216-336-716-000	HOSPITALIZATION INSURANCE	1,769.21
04/26	04/06/2026	80022	590-560-716-000	HOSPITALIZATION INSURANCE	2,052.22
04/26	04/06/2026	80022	590-536-716-000	HOSPITALIZATION INSURANCE	86.89
04/26	04/06/2026	80022	590-540-716-000	HOSPITALIZATION INSURANCE	5,061.85
04/26	04/06/2026	80022	590-545-716-000	HOSPITALIZATION INSURANCE	608.26
04/26	04/06/2026	80022	591-560-716-000	HOSPITALIZATION INSURANCE	1,324.30
04/26	04/06/2026	80022	203-463-716-000	HOSPITALIZATION INSURANCE	521.37
04/26	04/06/2026	80022	203-483-716-000	HOSPITALIZATION INSURANCE	447.69
04/26	04/06/2026	80022	204-442-716-000	HOSPITALIZATION INSURANCE	260.68
04/26	04/06/2026	80022	204-483-716-000	HOSPITALIZATION INSURANCE	222.90
04/26	04/06/2026	80022	248-441-716-000	HOSPITALIZATION INSURANCE	86.89
04/26	04/06/2026	80022	248-728-716-000	HOSPITALIZATION INSURANCE	58.76
04/26	04/06/2026	80022	101-371-716-000	HOSPITALIZATION INSURANCE	85.52
04/26	04/06/2026	80022	101-702-716-000	HOSPITALIZATION INSURANCE	114.93
04/26	04/06/2026	80022	101-441-716-000	HOSPITALIZATION INSURANCE	3,488.83
Total MESSA:					48,706.73

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
<b>MICHIGAN PIPE &amp; VALVE-SAGINAW</b>					
04/26	04/01/2026	800478	591-540-970-001	CAPITAL OUTLAY - METERS	24,850.00
Total MICHIGAN PIPE & VALVE-SAGINAW:					24,850.00
<b>MLR ENGINEERING</b>					
04/26	04/01/2026	800479	590-545-801-000	CONTRACTED SERVICES	5,250.00
Total MLR ENGINEERING:					5,250.00
<b>MOORE MOTOR SALES</b>					
04/26	04/06/2026	80023	101-301-930-001	VEHICLE MAINTENACE EXPENSE	1,139.22
Total MOORE MOTOR SALES:					1,139.22
<b>NYE UNIFORM COMPANY</b>					
04/26	04/06/2026	80024	101-301-725-000	UNIFORMS/UNIFORM EQUIPMENT	1,724.99
Total NYE UNIFORM COMPANY:					1,724.99
<b>PITNEY BOWES BANK INC PURCHASE POWER</b>					
04/26	04/06/2026	800468	101-701-760-000	POSTAGE	100.00
04/26	04/06/2026	800468	101-702-760-000	POSTAGE	100.00
04/26	04/06/2026	800468	101-703-760-000	POSTAGE	125.00
04/26	04/06/2026	800468	101-751-760-000	POSTAGE	75.00
04/26	04/06/2026	800468	202-483-760-000	POSTAGE	75.00
04/26	04/06/2026	800468	101-253-760-000	POSTAGE	250.00
04/26	04/06/2026	800468	101-172-760-000	POSTAGE	125.00
04/26	04/06/2026	800468	101-260-760-000	POSTAGE	600.00
04/26	04/06/2026	800468	101-262-760-000	POSTAGE	2,200.00
04/26	04/06/2026	800468	101-301-760-000	POSTAGE	125.00
04/26	04/06/2026	800468	101-371-760-000	POSTAGE	100.00
04/26	04/06/2026	800468	596-560-760-000	POSTAGE	100.00
04/26	04/06/2026	800468	661-575-760-000	POSTAGE	125.00
04/26	04/06/2026	800468	203-483-760-000	POSTAGE	75.00
04/26	04/06/2026	800468	204-483-760-000	POSTAGE	75.00
04/26	04/06/2026	800468	216-336-760-000	POSTAGE	50.00
04/26	04/06/2026	800468	248-728-760-000	POSTAGE	20.00
04/26	04/06/2026	800468	590-540-760-000	POSTAGE	500.00
04/26	04/06/2026	800468	591-540-760-000	POSTAGE	500.00
04/26	04/06/2026	800468	101-441-760-000	POSTAGE	150.00
Total PITNEY BOWES BANK INC PURCHASE POWER:					5,470.00
<b>POLICE OFFICERS LABOR COUCIL</b>					
04/26	04/01/2026	800480	101-000-231-004	POLC UNION DUES WITHHOLDING	413.00
Total POLICE OFFICERS LABOR COUCIL:					413.00
<b>R&amp;R TECHNICAL SERVICES</b>					
04/26	04/06/2026	80025	101-751-801-000	CONTRACTED SERVICES	25.00
04/26	04/06/2026	80025	101-371-801-000	CONTRACTED SERVICES	25.00
04/26	04/06/2026	80025	101-172-801-000	CONTRACTED SERVICES	206.00

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
04/26	04/06/2026	80025	101-253-801-000	CONTRACTED SERVICES	163.00
04/26	04/06/2026	80025	101-260-801-000	CONTRACTED SERVICES	138.00
04/26	04/06/2026	80025	101-301-801-000	CONTRACTED SERVICES	424.00
04/26	04/06/2026	80025	101-441-801-000	CONTRACTED SERVICES	168.00
04/26	04/06/2026	80025	216-336-801-000	CONTRACTED SERVICES	62.50
04/26	04/06/2026	80025	216-336-853-000	TELEPHONE	55.00
04/26	04/06/2026	80025	590-540-853-000	TELEPHONE	20.45
04/26	04/06/2026	80025	591-540-853-000	TELEPHONE	20.45
04/26	04/06/2026	80025	596-560-853-000	TELEPHONE	20.45
04/26	04/06/2026	80025	661-575-853-000	TELEPHONE	55.00
04/26	04/06/2026	80025	101-101-801-000	CONTRACTED SERVICES	90.00
04/26	04/06/2026	80025	101-703-853-000	TELEPHONE	20.45
04/26	04/06/2026	80025	101-301-853-000	TELEPHONE & PAGERS	20.45
04/26	04/06/2026	80025	202-483-853-000	TELEPHONE	20.45
04/26	04/06/2026	80025	203-483-853-000	TELEPHONE	20.45
04/26	04/06/2026	80025	204-483-853-000	TELEPHONE	20.45
04/26	04/06/2026	80025	248-728-853-000	TELEPHONE & TECHNOLOGY	55.00
04/26	04/06/2026	80025	101-172-853-000	TELEPHONE	55.00
04/26	04/06/2026	80025	101-253-853-000	TELEPHONE	27.50
04/26	04/06/2026	80025	101-260-853-000	TELEPHONE	27.50
04/26	04/06/2026	80025	101-371-853-000	TELEPHONE	20.50
04/26	04/06/2026	80025	101-702-853-000	TELEPHONE	20.45
04/26	04/06/2026	80025	101-441-853-000	TELEPHONE	20.45
04/26	04/06/2026	80025	590-540-801-000	CONTRACTED SERVICES	130.50
04/26	04/06/2026	80025	591-540-801-000	CONTRACTED SERVICES	80.50
04/26	04/06/2026	80025	596-521-801-000	CONTRACTED SERVICES	42.50
04/26	04/06/2026	80025	101-265-801-000	CONTRACTED SERVICES	108.00
Total R&R TECHNICAL SERVICES:					2,163.00
<b>RASMUSSEN TRUCKING SERVICE CENTER LLC</b>					
04/26	04/01/2026	800481	216-336-930-000	REPAIRS - EQUIPMENT	3,926.82
Total RASMUSSEN TRUCKING SERVICE CENTER LLC:					3,926.82
<b>ROWE PROFESSIONAL SVS COMP.</b>					
04/26	04/01/2026	800482	101-172-801-000	CONTRACTED SERVICES	90.00
04/26	04/01/2026	800482	204-442-801-000	CONTRACTED SERVICES	918.75
04/26	04/01/2026	800482	101-172-801-000	CONTRACTED SERVICES	2,843.75
04/26	04/01/2026	800482	202-451-801-000	CONTRACTED SERVICES - CONST.	9,928.75
Total ROWE PROFESSIONAL SVS COMP.:					13,781.25
<b>SNOW WORKS</b>					
04/26	04/06/2026	80026	661-575-930-000	CONTRACTED REPAIRS	772.00
Total SNOW WORKS:					772.00
<b>STAPLES</b>					
04/26	04/01/2026	800483	101-172-740-000	OFFICE SUPPLIES	112.07
04/26	04/01/2026	800483	101-701-740-000	OFFICE SUPPLIES	29.47
04/26	04/01/2026	800483	101-702-740-000	OFFICE SUPPLIES	29.48
04/26	04/01/2026	800483	101-253-740-000	OFFICE SUPPLIES	5.89

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
04/26	04/01/2026	800483	101-301-740-000	OFFICE SUPPLIES	5.89
04/26	04/01/2026	800483	101-371-740-000	OFFICE SUPPLIES	5.89
04/26	04/01/2026	800483	591-540-776-000	O&M SUPPLIES	5.89
04/26	04/01/2026	800483	596-521-740-000	OFFICE SUPPLIES	5.89
04/26	04/01/2026	800483	591-540-776-000	O&M SUPPLIES	56.14
04/26	04/01/2026	800483	590-540-776-000	OM&R SUPPLIES NORMAL	56.14
04/26	04/01/2026	800483	596-521-740-000	OFFICE SUPPLIES	56.14
04/26	04/01/2026	800483	101-441-740-000	OFFICE SUPPLIES	5.89
04/26	04/01/2026	800483	202-463-776-000	O&M SUPPLIES	5.89
04/26	04/01/2026	800483	203-463-776-000	O&M SUPPLIES	5.89
04/26	04/01/2026	800483	216-336-740-000	OPERATING SUPPLIES	5.89
04/26	04/01/2026	800483	248-728-776-000	DDA OPERATING SUPPLIES	5.89
04/26	04/01/2026	800483	590-540-740-001	OFFICE SUPPLIES	5.89
04/26	04/01/2026	800483	101-371-740-000	OFFICE SUPPLIES	631.45
Total STAPLES:					1,035.68
<b>STEPHENS TIRE SERVICE</b>					
04/26	04/06/2026	80027	101-301-860-000	GAS/OIL/TIRES	25.00
Total STEPHENS TIRE SERVICE:					25.00
<b>TIPTOP ENTERTAINMENT LLC</b>					
04/26	04/06/2026	80028	101-751-957-000	RECREATION PROGRAMS	795.00
Total TIPTOP ENTERTAINMENT LLC:					795.00
<b>TRACE ANALYTICAL LABORATORIES, INC</b>					
04/26	04/01/2026	800484	591-540-777-001	WATER TESTING	43.50
04/26	04/01/2026	800484	591-540-777-001	WATER TESTING	43.50
Total TRACE ANALYTICAL LABORATORIES, INC:					87.00
<b>TUSCOLA COUNTY</b>					
04/26	04/06/2026	80029	101-257-801-000	CONTRACTED SERVICES	2,436.42
Total TUSCOLA COUNTY:					2,436.42
<b>TUSCOLA COUNTY TREASURER</b>					
04/26	04/06/2026	80030	101-000-405-000	CURRENT TAX LEVY	5,825.05
Total TUSCOLA COUNTY TREASURER:					5,825.05
<b>UIS SCADA</b>					
04/26	04/06/2026	80031	591-540-801-000	CONTRACTED SERVICES	3,235.00
04/26	04/06/2026	80031	590-545-776-000	OM&R SUPPLIES	2,207.89
Total UIS SCADA:					5,442.89
<b>UNIFIRST CORPORATION</b>					
04/26	04/06/2026	80032	101-265-776-000	O&M SUPPLIES	34.72
04/26	04/06/2026	80032	216-336-740-000	OPERATING SUPPLIES	44.74
04/26	04/06/2026	80032	590-540-776-000	OM&R SUPPLIES NORMAL	38.09

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
04/26	04/06/2026	80032	101-265-776-000	O&M SUPPLIES	35.30
04/26	04/06/2026	80032	101-265-776-000	O&M SUPPLIES	33.50
Total UNIFIRST CORPORATION:					186.35
<b>WITMER PUBLIC SAFETY GROUP</b>					
04/26	04/01/2026	800485	216-336-740-000	OPERATING SUPPLIES	935.61
04/26	04/01/2026	800485	216-336-740-000	OPERATING SUPPLIES	476.34
04/26	04/01/2026	800485	216-336-740-000	OPERATING SUPPLIES	194.95
04/26	04/01/2026	800485	216-336-740-000	OPERATING SUPPLIES	284.13
04/26	04/01/2026	800485	216-336-740-000	OPERATING SUPPLIES	759.70
04/26	04/01/2026	800485	216-336-740-000	OPERATING SUPPLIES	347.98
04/26	04/01/2026	800485	216-336-740-000	OPERATING SUPPLIES	157.17
04/26	04/01/2026	800485	216-336-740-000	OPERATING SUPPLIES	105.02
Total WITMER PUBLIC SAFETY GROUP:					3,260.90
<b>WSP USA ENVIRONMENT &amp; INFRASTRUCTURE INC</b>					
04/26	04/06/2026	80033	591-540-801-000	CONTRACTED SERVICES	3,387.50
Total WSP USA ENVIRONMENT & INFRASTRUCTURE INC:					3,387.50
Grand Totals:					954,387.24

Report Criteria:

Report type: GL detail

Check.Type = {<>} "Adjustment"

# CITY OF CARO

CITY MANAGER  
SCOTT R. CZASAK  
CITY CLERK  
RITA PAPP  
CITY TREASURER  
TAMMY RIES  
CITY ATTORNEY  
LAURA GENOVICH

317 South State Street  
Caro MI 48723  
Phone 989-673-2226  
Fax 989-673-7310  
Website [www.carocity.net](http://www.carocity.net)

MAYOR  
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CITY COUNCIL  
EMILY CAMPBELL  
CHARLOTTE KISH  
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HEIDI PARKER  
JOHN RILEY  
JILL WHITE

## MEMORANDUM

TO: Caro City Council  
FROM: City Manager Scott R. Czasak  
DATE: Wednesday, April 1, 2026  
RE: Agenda Item – 2026 Sidewalk Program – Final Approval

---

As you know, we have engaged in a multi-meeting process to review a special assessment for the 2026 Sidewalk Program which includes work on M-24, Washington Street, Bates Street and Allen Street.

Importantly, this process requires multiple Public Hearings and Council votes to proceed as it is raising revenue from a specific zone within the City. Residents have received their proposed assessments, and this is the second of two Public Hearings on the project. At this time, the last step is for Council to approve the final assessment roll and the assessment.

As a reminder, the final approval of the assessment also grants final approval of the previously approved contractor as their approval from earlier in this process was pending final approval of the assessment.

Options for motions are:

1. Motion to approve the 2026 Sidewalk Special Assessment as presented.
2. (If changes are desired) Motion to approve the 2026 Sidewalk Special Assessment as amended.
3. Motion to disapprove the 2026 Sidewalk Special Assessment.
4. Postpone action.
5. Take no action.

# CITY OF CARO

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## MEMORANDUM

TO: Caro City Council  
FROM: City Manager Scott R. Czasak  
DATE: Wednesday, April 1, 2026  
RE: Agenda Item – 2026 Sidewalk Construction Engineering Services

---

Members of the Caro City Council,

As you know, at the scheduled Monday, April 6, 2026 meeting it is anticipated to have the final approval for the 2026 Sidewalk Special Assessment, and the last step is to engage an engineer to oversee the construction process.

As such, ROWE Professional Services provided a quote for construction engineering services for the project in the amount of \$9,900.00. ROWE has been the construction engineer on our sidewalk projects for many years and has always provided an excellent level of service.

Options for motions are:

1. Motion to name ROWE Professional Services as the Construction Engineer for the 2026 Sidewalk project for the quoted price of \$9,900.00 and instruct the City Manager to sign all documents to facilitate engineering work.
2. Instruct the City Manager to obtain other quotes or bids.
3. Postpone action.
4. Take no action.



March 30, 2026

Mr. Scott Czasak, MPA, City Manager  
City of Caro  
317 South State Street  
Caro, MI 48723

RE: 2026 Sidewalk Replacement Project – Additional Services Proposal  
Engineering Services for Construction Assistance

Dear Mr. Czasak:

Per your request, ROWE Professional Services Company is pleased to submit a proposal to provide additional services to the original engineering contract for construction engineering services to assist the city with the construction phase of the proposed sidewalk replacement project. Based on our conversations, ROWE proposes the following scope of services and estimated fees for your consideration:

**SCOPE OF SERVICES:**

**Construction Assistance –**

- Coordinate execution of the contract between the city and the selected Contractor.
- Preparation, coordination, and attendance of a pre-construction meeting with the city and Contractor.
- Construction administration including review of shop drawings.
- Communication and coordination with Contractor to answer questions and provide clarifications for a successful project.
- Mark sidewalk removal locations.
- Field measure as-constructed quantities and log them to individual property worksheets for assessments as well as contractor payments.
- Prepare payment applications based on measured quantities. Proposal includes up to two applications including a final.
- Generate and process change orders as required. Scope anticipates not more than one change order plus a final will be required.
- We have estimated 60 hours of construction assistance based on the above scope.

**Proposed Clarifications –**

1. Construction duration is anticipated to be four weeks.
2. Testing services (if desired) to be provided by third-party and will be contracted directly with the city.
3. Scope of services does not include site visits to monitor the work being performed as it is our understanding the Department of Public Works (DPW) will monitor the work.

**SINCE 1962**

Mr. Scott Czasak, MPA, City Manager  
March 30, 2026  
Page 2

**Proposed Fees –**

ROWE proposes providing Construction Services as outlined above on an hourly basis with an estimated fee of \$9,500. We will invoice the city monthly based upon the work completed to date. Invoices shall be due and payable within 30 days of each progress billing. This fee is inclusive of all costs as ROWE does not invoice separately for travel, reproductions, etc.

ROWE appreciates the opportunity to provide this proposal and is looking forward to continuing to assist the city with this project.

Please contact me in our Lapeer office at (810) 664-9411 if you have any questions.

If this proposal is acceptable, we will provide a Contract Amendment for your approval.

Sincerely,  
ROWE Professional Services Company

Mike Carpenter

Digitally signed by Mike Carpenter  
DN: C=US,  
E=mcarpenter@rowepsc.com,  
O=ROWE PSC, CN=Mike Carpenter  
Date: 2026.03.30 14:51:11-04'00'

Michael C. Carpenter  
Senior Project Administrator

R:\Projects\2500799\Docs\Proposal and Contract\Construction\Const Services Proposal 2500799.docx

# CITY OF CARO

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## MEMORANDUM

TO: Caro City Council  
FROM: City Manager Scott R. Czasak  
DATE: Wednesday, April 1, 2026  
RE: Agenda Item – Columbia Street Resolution

---

As you may know, TI Automotive has reached out to the City on a couple of occasions to inquire about the possibility of Columbia Street in front of their plant leading to the Wastewater Treatment Plant being worked on as the road is in poor condition. In reviewing options for the road, including attempting a grant for the repair work, it was discovered the road does not actually appear on the Act 51 map of roads for the City of Caro eligible for work with state dollars.

After engaging with MDOT about this oversight, I was informed the only avenue to have the road on the map and available for funding is to go through the process to add the road to the map as if it was newly constructed, even though this road has been part of Caro for nearly a century.

Therefore, I engaged with ROWE Professional Services to provide the required centerline description and map view of the road for submission to MDOT to include the road in the MDOT map. Along with these materials is a requirement of the City Council to adopt a Resolution authorizing the road to be adopted into the City road system.

Options for motions are:

1. Motion to adopt Resolution 2026-04 adding portions of Columbia Street into the City of Caro Act 51 Road Map as presented.
2. Postpone for further discussion.
3. Take no action.

**CITY OF CARO RESOLUTION 2026-04**

Resolution to Add portions of Columbia Street to the Act 51 Caro Road Map

At a regular meeting of the City Council of Caro, Michigan held at the City Hall on 317 S. State Street, Caro, MI 48723, the following resolution was offered by Councilor \_\_\_\_\_, and supported by Councilor \_\_\_\_\_.

Whereas, the City of Caro has for over 50 years held title to Columbia Street, and

Whereas, it is necessary to furnish certain information the State of Michigan to place this street within the City Street System for the purpose of obtaining funds under Act 51, P.A. 1951, as amended.

NOW, THEREFORE IT IS RESOLVED:

1. That the center line of said street is described as:  
Part of the Southeast ¼ of Section 03, T.12N. – R.09E. City of Caro, Tuscola County, Michigan described as; Commencing at the East ¼ Corner of said Section 03; thence South 87 Degrees 44 Minutes 30 Seconds West 180.59 feet along the East – West ¼ Line of said Section 03 and centerline of E. Frank Street to the calculated point of intersection with the centerline of Columbia Street; thence along the calculated centerline of Columbia Street the following three courses; South 02 Degrees 14 Minutes 37 Seconds East 199.42 feet ; thence 120.15 feet along a curve to the right, said curve having a radius of 203.98 feet a central angle of 33 Degrees 44 Minutes 50 Seconds and a chord bearing South 14 Degrees 37 Minutes 49 Seconds West a distance of 118.42 feet; thence South 31 Degrees 30 Minutes 14 Seconds West 1190.52 feet; thence 219.31 feet along a curve to the right, said curve having a radius of 170.99 feet a central angle of 73 Degrees 29 Minutes 21 Seconds and a chord bearing South 68 Degrees 14 Minutes 54 Seconds West 204.59 feet to the **POINT OF BEGINNING**; thence South 31 Degrees 34 Minutes 50 Seconds West 244.16 feet; thence 39.23 feet along a curve to the left, said curve having a radius of 100.01 feet a central angle of 22 Degrees 28 Minutes 34 Seconds and a chord bearing South 20 Degrees 20 Minutes 33 Seconds West 38.98 feet; thence South 09 Degrees 06 Minutes 16 Seconds West 30.89 feet; thence 39.23 feet along a curve to the right,

said curve having a radius of 100.01 feet a central angle of 22 Degrees 28 Minutes 34 Seconds and a chord bearing South 20 Degrees 20 Minutes 33 Seconds West 38.98 feet; thence South 31 Degrees 34 Minutes 50 Seconds West 140.64 feet; thence South 41 Degrees 50 Minutes 01 Seconds East 93.77 feet; thence 62.39 feet along a curve to the right, said curve having a radius of 500.03 feet a central angle of 07 Degrees 08 Minutes 57 Seconds and a chord bearing South 38 Degrees 15 Minutes 33 Seconds East 62.35 feet; thence South 34 Degrees 41 Minutes 04 Seconds East 355.86 feet to the **POINT OF ENDING**. Said point of ending being South 87 Degrees 50 Minutes 50 Seconds West 779.74 feet, North 30 Degrees 44 Minutes 33 Seconds West 397.56 feet and North 34 Degrees 41 Minutes 04 Seconds West 100.00 feet from the Southeast Corner of Section 03, T.12N. – R.09E. City of Caro, Tuscola County, Michigan.

2. That said street is located within a City right-of-way and is under the control of the City of Caro.
3. That said street is a public street and is for public street purposes
4. That said street is accepted into the municipal street system and has been open to the public prior to December 31, 2025.

Resolution duly adopted on:

Certified to be a true copy, \_\_\_\_\_

Date:

Rita Papp  
City Clerk  
City of Caro

# CITY OF CARO

CITY MANAGER  
SCOTT R. CZASAK  
CITY CLERK  
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CITY TREASURER  
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JOHN RILEY  
JILL WHITE

## MEMORANDUM

TO: Caro City Council  
FROM: City Manager Scott R. Czasak  
DATE: Wednesday, April 1, 2026  
RE: Agenda Item – Water Meters

---

As you know, each year the budget calls for purchase of MIU Stealth water meters which is part of the ongoing process to upgrade all the water meters in the City to have this automatic reading technology so we can eliminate manual reading, and also be able to notify residents and other users of unusual levels of use before a bill gets out of control.

Earlier this year, the Council approved a request to reallocate unused fire hydrant money to make a purchase of meters, and this request is to use the regular allocation of money towards meters as this would allow us to have plenty on the shelf as we continue our ongoing efforts to install them in Caro. This purchase would be for 150 units for a total of \$24,750.00. The budget sets aside \$28,500 for this endeavor, but some of that has been used in day-to-day purchases for meters and this purchase will use the balance of that budget line.

Options for motions are:

1. Motion to purchase 150 MIU Stealth water meters from Michigan Pipe and Valve for the quoted price of \$24,750.00
2. Motion to purchase (insert number) MIU Stealth water meters from Michigan Pipe and Valve for the price of (insert revised price).
3. Postpone for further discussion.
4. Take no action.



# MICHIGAN PIPE & VALVE

**FOR ALL YOUR WATER, STORM AND SEWER NEEDS**

**PRICE QUOTE**

MICHIGAN PIPE & VALVE - SAGINAW  
596 KOCHVILLE ROAD  
SAGINAW, MI 48604

PHONE: 989.752.7911  
EMAIL: saginaw@michiganpipe.com

Page 1  
Printed 03/13/26 MB

Quoted

CITY OF CARO  
317 S STATE ST  
CARO MI 48723  
Buyer: TOM REESE  
Tel: 989-673-7671 Fax: 989-673-7310

Ship To

CITY OF CARO  
317 S STATE ST  
CARO MI 48723

Quote #	Quote Date	Exp. Date	Customer #	Customer P/O #	Ship Via	Writer
QS15521	03/13/2026	05/12/2026	0001073		BEST WAY	MB
Job ID	Customer Terms			Salesman		
	NET 30			MIKE BROWN		

Product	Description	UM	Quant	Unit Price	Extension
SP*004026	MIU STEALTH 2 W/BARE WIRE AMI ST2BW	EA	150	155.00	23250.00
SP*004044	STEALTH INDOOR INSTALL KIT (EACH KIT CONTAINS 1 GREASE TUBE AND 3 GEL CAPS)	EA	150	10.00	1500.00

X: _____ (Accepted by)	Sub Total	\$24,750.00	<b>Total</b>
	Freight	\$0.00	
	Misc Charges	\$0.00	
	Tax Amount	\$0.00	
			<b>\$24,750.00</b>

<b>MESSAGE</b>	<b>TERMS</b>
MPV full terms apply a complete set will be sent upon request.	All prices are good for orders shipped within 30 days of quotation date. Quoted price is subject to change if specification changes. Ductile Iron Pipe may be billed at a higher price.

# CITY OF CARO

CITY MANAGER  
SCOTT R. CZASAK  
CITY CLERK  
RITA PAPP  
CITY TREASURER  
TAMMY RIES  
CITY ATTORNEY  
LAURA GENOVICH

317 South State Street  
Caro MI 48723  
Phone 989-673-2226  
Fax 989-673-7310  
Website [www.carocity.net](http://www.carocity.net)

MAYOR  
KAREN SNIDER  
CITY COUNCIL  
EMILY CAMPBELL  
CHARLOTTE KISH  
DOREEN OEDY  
HEIDI PARKER  
JOHN RILEY  
JILL WHITE

## MEMORANDUM

TO: Caro City Council  
FROM: City Manager Scott R. Czasak  
DATE: Wednesday, April 1, 2026  
RE: Agenda Item – Parks and Recreation Reallocation Request

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As you may know, the Parks and Recreation Committee has put forward a request to reallocate money that was initially allocated for the study of the kayak launch and the installation of the Lions Head Fountain back towards other projects.

Specifically, they made the following motion: "To advise Council to use any funds that were ot, or that do not, end up being spent on the Kayak Study or Lion Fountain be used for picnic tables and shade umbrellas using the quotes presented and that these purchased will not exceed the original allocation for capital improvements."

Options for motions are:

1. Motion to accept the recommendation from the Parks and Recreation Committee to reallocate unused funds from the kayak launch and installation of the Lions Head Fountain to be spent on picnic tables and shade umbrellas.
2. Postpone for further discussion.
3. Take no action.

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**TO: City Council**  
**FROM: Carrie Will – Parks & Recreation**  
**SUBJECT: Picnic Table Purchase**  
**DATE: April 6, 2026**

---

Following the 2025 summer season inspection of picnic tables at Bieth Memorial Park and Chippewa Landing Park, several tables were found to be in poor condition and present potential safety concerns. Due to significant weathering and deterioration, many of existing wooden tables are no longer suitable for repair or continued use. To address this issue and ensure safe and long-lasting park amenities, it is proposed that replacement tables be constructed of recycled plastic, which offers increased durability, weather resistance, and reduced maintenance. Approval is respectfully requested to purchase six (6) 8' brown A-frame recycled plastic picnic tables from ULINE at a cost of \$1,120.00 each, totaling \$7,433.47, including shipping and handling of \$713.47.

## **Option #1**

**Motion to approve to purchase six (6) 8' brown A-frame recycled plastic picnic tables from ULINE at a cost of \$1,120.00 each (\$6,720.00), totaling \$7,433.47, including shipping and handling of \$713.47.**

## **Option #2**

**Postpone this matter**

## **Option #3**

**Take no action**



1-800-295-5510  
 uline.com  
 customer.service@uline.com

**PRICING  
 REQUEST**

REQUEST # PRB1824636

Thank you for your interest in Uline!

**PROVIDED TO:** CARO CITY OF  
 317 S STATE ST  
 CARO MI 48723-1725

**SHIP TO:** CARO CITY OF  
 317 S STATE ST  
 CARO MI 48723-1725

CUSTOMER NUMBER			SHIP VIA	REQUEST DATE	
16799074			DROP SHIP FREIGHT	03/30/26	
QUANTITY	U/M	ITEM NUMBER	DESCRIPTION	UNIT PRICE	EXT. PRICE
6	EA	H-2564BR	A-FRAME RECYCLED PLASTIC PICNIC TABLE - 8', BROWN  ITEM IS DROP SHIPPED	1,120.00	6,720.00

SUB-TOTAL 6,720.00	SALES TAX .00	SHIPPING/HANDLING 713.47	TOTAL 7,433.47
-----------------------	------------------	-----------------------------	-------------------

**NOTE:**

ATTENTION: CARRIE WILL  
 NEW: ORDER ONLINE AT [ULINE.COM/PRICINGREQUESTDETAIL](http://ULINE.COM/PRICINGREQUESTDETAIL)  
 ADDITIONAL SHIPPING TIME IS REQUIRED FOR DROP SHIP ITEMS. PLEASE CONTACT CUSTOMER SERVICE FOR MORE INFORMATION.



# CITY OF CARO

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**TO: City Council**  
**FROM: Carrie Will – Parks & Recreation**  
**SUBJECT: AquaZone (Splash Pad) Shade Purchase**  
**DATE: April 6, 2026**

---

Since the opening of the AquaZone Splash Pad at Bieth Memorial Park in 2021, there has been an identified need for permanent shade within the area. In 2022, Adirondack chairs were installed to enhance seating; however, the lack of shade has continued to impact comfort for families utilizing the space during peak summer conditions. The installation of Offset Single Post Pyramid Shade Systems around the splash pad would significantly improve user experience by providing relief from sun exposure while enhancing the overall appeal and usability of the area. The proposed shade systems utilize CoolNet™ fabric, which is durable, fire-retardant, and designed to provide maximum UV protection while providing a long-term, low-maintenance solution. Two options are presented for Council consideration:

**Option #1:**

**Approval to purchase three (3) 15' x 15' x 8' Offset Single Post Pyramid Shade Systems at a cost of \$8,271.00 each (\$24,813.00), for a total project cost of \$29,046.00, including Michigan Professional Engineer sealed drawings, calculations, and shipping/handling.**

**Option #2:**

**Approval to purchase one (1) 15' x 15' x 8' Offset Single Post Pyramid Shade System at a cost of \$8,271.00, for a total project cost of \$11,799.00, including Michigan Professional Engineer sealed drawings, calculations, and shipping/handling.**

**Option #3**

**Postpone this matter**

**Option #4**

**Take No Action**



4150 S.W. 19 Street  
 Ocala, FL 34474  
 p: (800) 609-6066 | f: (352) 237-2256  
 www.shadesystemsinc.com

# Sales Order

**Bill To:** City of Caro Parks and Recreation  
 317 S State Street  
 Caro, Michigan 48723  
 Carrie Will  
 cwill@carocity.net

**Prepared By:** Alex Grizzle (ext. 124)  
 (800) 609-6066  
 alex@shadesystemsinc.com

**Project Name:** Bieth Park Splash Pad

**Quote No.:** Q-17362  
**Quote Date:** 3/31/2026  
**Expires On:** 6/29/2026

*Thank you for your interest in Shade Systems. We are happy to quote the following product(s):*

Option 1

QTY	DESCRIPTION	EACH	TOTAL
3	15' x 15' Offset Single Post Pyramid - 8' Eave - Pier Mounted Columns CoolNet™ Color: _____ Powder-Coat Color: _____	\$8,271.00	\$24,813.00
1	Michigan Professional Engineer Sealed Drawings	\$980.00	\$980.00
1	Michigan Professional Engineer Sealed Calculations	\$500.00	\$500.00
1	Shipping / Handling Charge to Caro, Michigan 48723	\$2,753.00	\$2,753.00
<b>Option 1 TOTAL:</b>			<b>\$29,046.00</b>

Option 2

QTY	DESCRIPTION	EACH	TOTAL
1	15' x 15' Offset Single Post Pyramid - 8' Eave - Pier Mounted Columns CoolNet™ Color: _____ Powder-Coat Color: _____	\$8,271.00	\$8,271.00
1	Michigan Professional Engineer Sealed Drawings	\$980.00	\$980.00
1	Michigan Professional Engineer Sealed Calculations	\$500.00	\$500.00
1	Shipping / Handling Charge to Caro, Michigan 48723	\$2,048.00	\$2,048.00
<b>Option 2 TOTAL:</b>			<b>\$11,799.00</b>

**IMPORTANT TERMS & CONDITIONS:**

- All products quoted are per standard Shade Systems specifications per our catalog with column type(s) indicated.
- Above includes the cost of powder-coating metal parts with standard Shade Systems colors as shown in our catalog. Special optional colors are available upon request at additional cost.
- Quotation does not include any applicable taxes.
- Prices do not include any concrete supplies, anchoring hardware (if applicable), truck unloading or installation.

- Current shipping schedule is estimated at 6 to 8 weeks after receipt of order.
- To place this order, please indicate desired colors in the space above and return signed copy of this Sales Order along with your official municipal purchase order. Payment terms are Net 30 Days.

ABOVE APPROVED AND ACCEPTED:

By signing below, Buyer accepts the terms and conditions of this Sales Order and directs Shade Systems to provide the products listed for the amounts shown. Buyer agrees this order is not cancelable.

BY: \_\_\_\_\_ TITLE: \_\_\_\_\_ DATE: \_\_\_\_\_

# CITY OF CARO

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## MEMORANDUM

TO: Caro City Council  
FROM: City Manager Scott R. Czasak  
DATE: Wednesday, April 1, 2026  
RE: Agenda Item – Fire Department Reorganization

---

As you know, the Caro Fire Department has operated for many years providing only firefighting services, however since July 2023 the Caro Fire Department has engaged in providing Medical First Responder services. Recently, I engaged in a discussion with the Fire Chief about how the staff of the Fire Department is organized as the current model of having a budget for 25 fire fighters does not sufficiently cover the requirements of the department operating under this new model as we have moved from one style of fire department staff, to many. Therefore, I requested him to develop a reorganization plan to have a more specific set of staff numbers in order to ensure proper coverage of all aspects of the Fire Department.

His proposal would set 5 different types of employees within the Department: Fire Fighters, Fire Fighters/Medical First Responders, Medical First Responders, Cadets, and Reserves.

14 Fire Fighters would be for fire fighting duties only, like the 4 Medical First Responders would be for medical duty only, where the 8 Fire Fighter/Medical First Responder would be able to respond to either call. Importantly, there is flexibility if a Fire Fighter wants to add Medical First Responder to their skill set without the overall number exceeding 22. Having a Cadet spot would allow us to have a place for future development, and the Reserve designation would honor those long-serving members of the staff who retain years of experience and leadership ability but do not actively go on calls unless absolutely necessary.

This proposal would lead to having 27 active spaces and better allow the Fire Department to continue to do the lifesaving work they do by ensuring they always have the right personnel for the right call at the right time.

Options for motions are:

1. Motion to adopt the proposed Fire Department Reorganization Plan as presented.
2. (If changes are made) Motion to adopt the proposed Fire Department Reorganization Plan as amended.
3. Postpone for further discussion.
4. Take no action.



# CITY OF CARO FIRE DEPARTMENT

317 S. State St. Caro Michigan 48723  
Randall Heckroth, City of Caro Fire Chief  
989-529-6469

<u>Fire Fighters</u>	
1	<u>Louise Hodges</u>
2	<u>Matt Demaray</u>
3	<u>Jerry Middaugh</u>
4	<u>Jacob Lefler</u>
5	<u>Matt Wheeler</u>
6	<u>Liam Varvel</u>
7	<u>Derek Rulason</u>
8	<u>Anthony DelReal</u>
9	<u>Gaige Escelson</u>
10	<u>Bob Eschenbacher</u>
11	<u>Seth Howey</u>
12	<u>Malachi Kingen</u>
13	<u>James Chiles</u>
14	<u>Aiden Rulason</u>
<b>Requesting 14 Max</b>	
<b>FULL</b>	

<u>Firefighter / Medical</u>	
1	<u>Nick Britton</u>
2	<u>Robert Rushlo</u>
3	<u>Jesse Harvey</u>
4	<u>Phil Ericson</u>
5	<u>Logan Carpenter</u>
6	<u>Josiah Powell</u>
7	<u>Nick Arquette</u>
8	<u>Mark McMullen</u>
<b>Requesting 8 Max</b>	
<b>FULL</b>	

<u>Medical</u>	
1	<u>Amanda Raymond</u>
2	<u>Jeff Withey</u>
3	_____
4	_____
<b>Requesting 4 Max</b>	

<u>Cadets</u>	
1	<u>Ethan Kocher</u>
<b>Requesting 1 Max</b>	
<b>FULL</b>	

<u>Firefighter Reserves [30 + years]</u>	
<b>Not counted</b>	
1	<u>Larry Boitel 45+ years on</u>
2	<u>Aaron Hildinger 30+ years on</u>
<b>Requesting 2 Max FULL</b>	

Council approval [date] \_\_\_\_\_  
 City Manager approval \_\_\_\_\_  
 \_\_\_\_\_  
 Date \_\_\_\_\_  
 \_\_\_\_\_  
 presented March 2026

Firefighters, when trained in MFR, will convert to the FF/Medical category, thus reducing the number of just Firefighters, and increasing the number of FF/Medical personnel. The two categories combined will never proceed past the 22 combined, without prior approval from the Council.  
 The total number requested, including Cadets, but not including Reserves, will be 27 personnel total.

# CITY OF CARO

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## MEMORANDUM

TO: Caro City Council  
FROM: City Manager Scott R. Czasak  
DATE: Wednesday, April 1, 2026  
RE: Agenda Item – Sherman Street Contractor

As you know, the City of Caro has been developing a project on East Sherman Street after being awarded a \$250,000 Category B grant from the Michigan Department of Transportation to aid in the costs of the project.

The bid request for the project had additional requirements above and beyond our bid process, including the publication of the bid notice in a regional newspaper, which was done in the Saginaw News. The bid was also published per City Bid Policy on BidNet, the City website and social media. Additionally, ROWE Professional Services listed the bid on their page and it was also picked up by other online bid clearing houses.

The following bids were received:

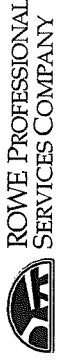
Company	Location	Bid Price
Cooper Excavating	Vassar, MI	\$759,961.00
Glaeser Dawes Corporation	Flushing, MI	\$689,982.32
LA Construction	Flint, MI	\$721,735.98
Wood Contracting	Harbor Beach, MI	\$705,451.00

After a review of the bids, it is the recommendation of ROWE Professional services and I to award the construction contract to Glaeser Dawes Corporation for the bid price of \$689,982.32 pending approval of MDOT. This project would start after they complete work on the Norman Street project and after Schall School ends the school year, so this price would be factored into the Fiscal Year 2026/2027 budget as that is when the work will be paid for with the grant counting as income.

Options for motions are:

1. Motion to award the Sherman Street construction contract to Glaeser Dawes Corporation for the bid price of \$689,982.32 pending MDOT approval and authorize the City Manager to sign all necessary documents.
2. Motion to award the Sherman Street construction contract to (insert company) for the bid price of (insert price) pending MDOT approval and authorize the City Manager to sign all necessary documents.
3. Postpone for further discussion.
4. Take no action.

**TABULATION OF BIDS**



OWNER: City of Caro  
 PROJECT: Sherman Street Rehabilitation Project  
 JOB NO.: 2500800  
 DATE: March 30, 2026

WORK DESCRIPTION	Engineer's Estimate			Glaser Dawes Corporation			Wood Contracting LLC			
	QUANTITY	UNIT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
<b>Participating Road Work</b>										
Maintaining Traffic	1	LSUM	\$15,000.00	\$15,000.00	\$30,522.93	\$30,522.93	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00
Mobilization , 5% Max	1	LSUM	\$34,100.00	\$34,100.00	\$27,159.50	\$27,159.50	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00
Cleaning	1	LSUM	\$4,000.00	\$4,000.00	\$5,764.48	\$5,764.48	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
Misc Structures, Rem	1	LSUM	\$2,000.00	\$2,000.00	\$1,341.43	\$1,341.43	\$5,500.00	\$5,500.00	\$5,500.00	\$5,500.00
Roadway Earthwork	1	LSUM	\$24,000.00	\$24,000.00	\$17,121.18	\$17,121.18	\$48,000.00	\$48,000.00	\$48,000.00	\$48,000.00
Subgrade Undercutting, Type II	100	Cyd	\$50.00	\$5,000.00	\$95.04	\$9,504.00	\$80.00	\$8,000.00	\$80.00	\$8,000.00
Geotextile, Stabilization	200	Syd	\$5.00	\$1,000.00	\$4.92	\$984.00	\$5.00	\$1,000.00	\$5.00	\$1,000.00
Soil Erosion and Sedimentation Control	1	LSUM	\$6,000.00	\$6,000.00	\$1,810.34	\$1,810.34	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Cement	2	Ton	\$300.00	\$600.00	\$73.33	\$146.66	\$450.00	\$900.00	\$450.00	\$900.00
Aggregate Surface Cse	10	Ton	\$50.00	\$500.00	\$110.92	\$1,109.20	\$120.00	\$1,200.00	\$120.00	\$1,200.00
Turf Establishment	1	LSUM	\$12,000.00	\$12,000.00	\$12,741.72	\$12,741.72	\$9,000.00	\$9,000.00	\$9,000.00	\$9,000.00
Dr Structure, Adj, Add Depth	2	Ft	\$300.00	\$600.00	\$611.50	\$1,223.00	\$400.00	\$800.00	\$400.00	\$800.00
Curb and Gutter, Rem	310	Ft	\$20.00	\$6,200.00	\$12.11	\$3,754.10	\$10.50	\$3,255.00	\$10.50	\$3,255.00
Pavt, Rem	3270	Syd	\$10.00	\$32,700.00	\$7.57	\$24,753.90	\$9.50	\$31,065.00	\$9.50	\$31,065.00
Sidewalk, Rem	180	Syd	\$10.00	\$1,800.00	\$24.19	\$4,354.20	\$16.00	\$2,880.00	\$16.00	\$2,880.00
Cold Milling HMA Surface	1840	Syd	\$5.00	\$9,200.00	\$2.36	\$4,342.40	\$4.50	\$8,280.00	\$4.50	\$8,280.00
Dr Structure, Rem	2	Ea	\$550.00	\$1,100.00	\$718.72	\$1,437.44	\$800.00	\$1,600.00	\$800.00	\$1,600.00
Hand Patching	32	Ton	\$200.00	\$6,400.00	\$118.46	\$3,790.72	\$315.00	\$10,080.00	\$315.00	\$10,080.00
HMA, 3C	345	Ton	\$115.00	\$39,675.00	\$118.46	\$40,868.70	\$130.00	\$44,850.00	\$130.00	\$44,850.00
HMA, 4EMIL	480	Ton	\$120.00	\$57,600.00	\$118.46	\$56,860.80	\$118.00	\$56,640.00	\$118.00	\$56,640.00
Curb and Gutter, Conc, Det F2	135	Ft	\$40.00	\$5,400.00	\$31.92	\$4,309.20	\$29.00	\$3,915.00	\$29.00	\$3,915.00
Curb and Gutter, Conc, Det F4	1340	Ft	\$40.00	\$53,600.00	\$55.29	\$74,088.60	\$28.00	\$37,520.00	\$28.00	\$37,520.00
Curb Ramp Opening, Conc	75	Ft	\$45.00	\$3,375.00	\$32.43	\$2,432.25	\$36.00	\$2,700.00	\$36.00	\$2,700.00
Detectable Warning Surface	60	Ft	\$80.00	\$4,800.00	\$80.70	\$4,842.00	\$60.00	\$3,600.00	\$60.00	\$3,600.00
Sidewalk Ramp, Conc, 4 inch	1050	Sft	\$12.00	\$12,600.00	\$14.26	\$14,973.00	\$10.50	\$11,025.00	\$10.50	\$11,025.00
Sidewalk, Conc, 4 inch	700	Sft	\$10.00	\$7,000.00	\$9.69	\$6,783.00	\$6.25	\$4,375.00	\$6.25	\$4,375.00
Brick Pavers , Remove and Restore	100	Sft	\$25.00	\$2,500.00	\$13.67	\$1,367.00	\$30.00	\$3,000.00	\$30.00	\$3,000.00

**TABULATION OF BIDS**



WORK DESCRIPTION	Engineer's Estimate			Glaser Dawes Corporation			Wood Contracting LLC			
	QUANTITY	UNIT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
Gate Box, Adj, Case 1, with Collar	2	Ea	\$800.00	\$1,600.00	\$1,272.73	\$2,545.46	\$550.00	\$1,100.00		
Aggregate Base, 6 inch	140	Syd	\$18.00	\$2,520.00	\$19.00	\$2,660.00	\$21.00	\$2,940.00		
Aggregate Base, 8 inch	1970	Syd	\$18.00	\$35,460.00	\$19.32	\$38,060.40	\$20.00	\$39,400.00		
Driveway, HMA, 4 inch	140	Syd	\$35.00	\$4,900.00	\$27.27	\$3,817.80	\$2.00	\$10,080.00		
Driveway Opening, Conc, Det M	77	Ft	\$50.00	\$3,850.00	\$33.36	\$2,568.72	\$38.00	\$2,926.00		
Sidewalk Ramp, Conc, 6 inch	150	Sft	\$15.00	\$2,250.00	\$11.94	\$1,791.00	\$13.50	\$2,025.00		
Sidewalk, Conc, 6 inch	230	Sft	\$13.00	\$2,990.00	\$13.10	\$3,013.00	\$8.50	\$1,955.00		
Sidewalk, Conc, 8 inch	240	Sft	\$14.00	\$3,360.00	\$14.77	\$3,544.80	\$11.00	\$2,640.00		
Driveway, Nonreinf Conc, 6 inch	122	Syd	\$88.00	\$10,736.00	\$94.36	\$11,511.92	\$60.00	\$7,320.00		
Dr Structure Cover, Adj, Case 1	1	Ea	\$800.00	\$800.00	\$1,428.06	\$1,428.06	\$925.00	\$925.00		
Dr Structure Cover, Adj, Case 1, with Collar	5	Ea	\$1,500.00	\$7,500.00	\$2,470.77	\$12,353.85	\$1,200.00	\$6,000.00		
Dr Structure Cover, Type K	1	Ea	\$1,000.00	\$1,000.00	\$1,168.58	\$1,168.58	\$950.00	\$950.00		
Dr Structure Cover, Type Q	5	Ea	\$900.00	\$4,500.00	\$1,046.37	\$5,231.85	\$950.00	\$4,750.00		
Storm Sewer, CI A, 10 inch, Tr Det B, PVC SDR 26	111	Ft	\$90.00	\$9,990.00	\$61.28	\$6,802.08	\$90.00	\$9,990.00		
Dr Structure, 24 inch dia, with Cover	3	Ea	\$4,000.00	\$12,000.00	\$2,714.42	\$8,143.26	\$5,500.00	\$16,500.00		
Dr Structure, 48 inch dia, over Existing Sewer, with Cover	1	Ea	\$6,800.00	\$6,800.00	\$4,008.44	\$4,008.44	\$6,000.00	\$6,000.00		
Dr Structure, 48 inch dia, over Existing Sewer, with Cover	2	Ea	\$6,800.00	\$13,600.00	\$3,638.96	\$7,277.92	\$6,000.00	\$12,000.00		
Dr Structure, 36 inch dia, over Existing Sewer, with Cover	2	Ea	\$5,500.00	\$11,000.00	\$3,390.88	\$6,781.76	\$6,000.00	\$12,000.00		
Dr Structure, 36 inch dia, with Cover	1	Ea	\$5,000.00	\$5,000.00	\$3,475.62	\$3,475.62	\$6,000.00	\$6,000.00		
Pavement Markings	1	LSUM	\$11,000.00	\$11,000.00	\$16,803.47	\$16,803.47	\$16,805.00	\$16,805.00		
Permanent Traffic Signs	1	LSUM	\$3,000.00	\$3,000.00	\$13,333.47	\$13,333.47	\$11,800.00	\$11,800.00		
<b>Participating Road Work Subtotal</b>				<b>\$502,606.00</b>		<b>\$514,707.21</b>		<b>\$535,291.00</b>		

**TABULATION OF BIDS**



WORK DESCRIPTION	Engineer's Estimate			Glaser Dawes Corporation			Wood Contracting LLC		
	QUANTITY	UNIT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	
<b>Non Participating Road Work</b>									
Audio-Video Construction Area Survey	1	LSUM	\$2,200.00	\$2,200.00	\$1,325.83	\$1,325.83	\$3,800.00	\$3,800.00	
Sidewalk, Rem	200	Syd	\$10.00	\$2,000.00	\$24.19	\$4,838.00	\$16.00	\$3,200.00	
Cold Milling HMA Surface	520	Syd	\$5.00	\$2,600.00	\$2.36	\$1,227.20	\$4.50	\$2,340.00	
Sidewalk, Rem	110	Syd	\$10.00	\$1,100.00	\$24.19	\$2,660.90	\$16.00	\$1,760.00	
HMA, 4EML	60	Ton	\$120.00	\$7,200.00	\$118.46	\$7,107.60	\$118.00	\$7,080.00	
Sidewalk, Conc, 4 inch	3900	Sft	\$10.00	\$39,000.00	\$9.69	\$37,791.00	\$6.25	\$24,375.00	
<b>Non Participating Road Work Subtotal</b>				<b>\$54,100.00</b>		<b>\$54,950.53</b>		<b>\$42,555.00</b>	
<b>Non Participating Utility Work</b>									
Pavt, Rem	110	Syd	\$10.00	\$1,100.00	\$7.57	\$832.70	\$9.50	\$1,045.00	
Sidewalk, Rem	25	Syd	\$10.00	\$250.00	\$24.19	\$604.75	\$16.00	\$400.00	
Aggregate Base, 8 inch	110	Syd	\$18.00	\$1,980.00	\$19.32	\$2,125.20	\$20.00	\$2,200.00	
Pavt Repr, HMA, 6 inch	110	Syd	\$60.00	\$6,600.00	\$40.87	\$4,495.70	\$110.00	\$12,100.00	
Sidewalk, Conc, 4 inch	190	Sft	\$10.00	\$1,900.00	\$9.69	\$1,841.10	\$6.25	\$1,187.50	
Sidewalk, Conc, 6 inch	25	Sft	\$13.00	\$325.00	\$13.10	\$327.50	\$8.50	\$212.50	
Fire Hydrant, Assembly	1	Ea	\$8,000.00	\$8,000.00	\$7,326.64	\$7,326.64	\$8,000.00	\$8,000.00	
Fire Hydrant, Assembly, Replacement	1	Ea	\$8,000.00	\$8,000.00	\$8,334.99	\$8,334.99	\$7,000.00	\$7,000.00	
Gate Valve and Box, 4 inch	2	Ea	\$4,000.00	\$8,000.00	\$2,014.92	\$4,029.84	\$1,800.00	\$3,600.00	
Gate Valve and Box, 8 inch	2	Ea	\$4,500.00	\$9,000.00	\$3,020.69	\$6,041.38	\$2,600.00	\$5,200.00	
Water Main, Abandon	1	LSUM	\$5,000.00	\$5,000.00	\$1,799.59	\$1,799.59	\$5,000.00	\$5,000.00	
Water Main, PVC, 4 inch, Tr Det G	12	Ft	\$120.00	\$1,440.00	\$66.65	\$799.80	\$125.00	\$1,500.00	
Water Main, PVC, 8 inch, Tr Det G	460	Ft	\$140.00	\$64,400.00	\$95.61	\$43,980.60	\$105.00	\$48,300.00	
Curb Stop and Box, 1 inch	4	Ea	\$750.00	\$3,000.00	\$1,295.13	\$5,180.52	\$450.00	\$1,800.00	
Corporation and Tap, 1 inch	4	Ea	\$850.00	\$3,400.00	\$1,149.79	\$4,599.16	\$650.00	\$2,600.00	
Connect to Existing Water Main	2	Ea	\$5,000.00	\$10,000.00	\$5,606.28	\$11,212.56	\$5,700.00	\$11,400.00	
Testing and Disinfection	1	LSUM	\$4,400.00	\$4,400.00	\$1,565.09	\$1,565.09	\$5,000.00	\$5,000.00	
Plumbing Connection to Home	3	Ea	\$3,000.00	\$9,000.00	\$989.27	\$2,967.81	\$1,000.00	\$3,000.00	
Water Serv, HDPE SDR 9, 1 inch, Bored	110	Ft	\$100.00	\$11,000.00	\$84.93	\$9,342.30	\$52.00	\$5,720.00	
Water Serv, HDPE SDR 9, 1 inch, Tr Det G	45	Ft	\$75.00	\$3,375.00	\$64.83	\$2,917.35	\$52.00	\$2,340.00	
<b>Non Participating Utility Work Subtotal</b>				<b>\$160,170.00</b>		<b>\$120,324.58</b>		<b>\$127,605.00</b>	
<b>TOTAL BID</b>				<b>\$716,876.00</b>		<b>\$689,982.32</b>		<b>\$705,451.00</b>	

**TABULATION OF BIDS**



OWNER: City of Caro  
 PROJECT: Sherman Street Rehabilitation Project  
 JOB NO.: 2500800  
 DATE: March 30, 2026

WORK DESCRIPTION	Engineer's Estimate			L.A. Construction Corporation			Cooper Excavating, LLC			
	QUANTITY	UNIT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
<b>Participating Road Work</b>										
Maintaining Traffic	1	LSUM	\$15,000.00	\$15,000.00	\$72,198.75	\$72,198.75	\$31,575.00	\$31,575.00		
Mobilization , 5% Max	1	LSUM	\$34,100.00	\$34,100.00	\$33,500.00	\$33,500.00	\$32,550.00	\$32,550.00		
Clearing	1	LSUM	\$4,000.00	\$4,000.00	\$4,200.00	\$4,200.00	\$2,150.00	\$2,150.00		
Misc Structures, Rem	1	LSUM	\$2,000.00	\$2,000.00	\$4,800.00	\$4,800.00	\$4,350.00	\$4,350.00		
Roadway Earthwork	1	LSUM	\$24,000.00	\$24,000.00	\$37,440.00	\$37,440.00	\$27,775.00	\$27,775.00		
Subgrade Undercutting, Type II	100	Cyd	\$50.00	\$5,000.00	\$60.00	\$6,000.00	\$30.00	\$3,000.00		
Geotextile, Stabilization	200	Syd	\$5.00	\$1,000.00	\$4.20	\$840.00	\$4.00	\$800.00		
Soil Erosion and Sedimentation Control	1	LSUM	\$6,000.00	\$6,000.00	\$7,200.00	\$7,200.00	\$4,550.00	\$4,550.00		
Cement	2	Ton	\$300.00	\$600.00	\$498.75	\$997.50	\$450.00	\$900.00		
Aggregate Surface Cse	10	Ton	\$50.00	\$500.00	\$40.80	\$408.00	\$82.00	\$820.00		
Turf Establishment	1	LSUM	\$12,000.00	\$12,000.00	\$13,104.00	\$13,104.00	\$27,450.00	\$27,450.00		
Dr Structure, Adj, Add Depth	2	Ft	\$300.00	\$600.00	\$600.00	\$1,200.00	\$1,400.00	\$2,800.00		
Curb and Gutter, Rem	310	Ft	\$20.00	\$6,200.00	\$12.00	\$3,720.00	\$8.00	\$2,480.00		
Pavt, Rem	3270	Syd	\$10.00	\$32,700.00	\$5.42	\$17,723.40	\$7.00	\$22,890.00		
Sidewalk, Rem	180	Syd	\$10.00	\$1,800.00	\$13.20	\$2,376.00	\$7.00	\$1,260.00		
Cold Milling HMA Surface	1840	Syd	\$5.00	\$9,200.00	\$3.74	\$6,881.60	\$7.00	\$12,880.00		
Dr Structure, Rem	2	Ea	\$550.00	\$1,100.00	\$600.00	\$1,200.00	\$1,550.00	\$3,100.00		
Hand Patching	32	Ton	\$200.00	\$6,400.00	\$107.89	\$3,452.48	\$120.00	\$3,840.00		
HMA, 3C	345	Ton	\$115.00	\$39,675.00	\$107.89	\$37,222.05	\$120.00	\$41,400.00		
HMA, 4EML	480	Ton	\$120.00	\$57,600.00	\$107.89	\$51,787.20	\$120.00	\$57,600.00		
Curb and Gutter, Conc, Det F2	135	Ft	\$40.00	\$5,400.00	\$32.70	\$4,414.50	\$46.00	\$6,210.00		
Curb and Gutter, Conc, Det F4	1340	Ft	\$40.00	\$53,600.00	\$33.75	\$45,225.00	\$46.00	\$61,640.00		
Curb Ramp Opening, Conc	75	Ft	\$45.00	\$3,375.00	\$33.75	\$2,531.25	\$50.00	\$3,750.00		
Detectable Warning Surface	60	Ft	\$80.00	\$4,800.00	\$84.00	\$5,040.00	\$75.00	\$4,500.00		
Sidewalk Ramp, Conc, 4 inch	1050	Sft	\$12.00	\$12,600.00	\$9.60	\$10,080.00	\$12.00	\$12,600.00		
Sidewalk, Conc, 4 inch	700	Sft	\$10.00	\$7,000.00	\$8.03	\$5,621.00	\$11.00	\$7,700.00		
Brick Pavers , Remove and Restore	100	Sft	\$25.00	\$2,500.00	\$36.00	\$3,600.00	\$41.00	\$4,100.00		

TABULATION OF BIDS



WORK DESCRIPTION	Engineer's Estimate			L.A. Construction Corporation			Cooper Excavating, LLC			
	QUANTITY	UNIT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
Gate Box, Adj, Case 1 , with Collar	2	Ea	\$800.00	\$1,600.00	\$1,440.00	\$2,880.00	\$1,200.00	\$2,400.00	\$1,200.00	\$2,400.00
Aggregate Base, 6 inch	140	Syd	\$18.00	\$2,520.00	\$16.36	\$2,290.40	\$25.00	\$3,500.00	\$25.00	\$3,500.00
Aggregate Base, 8 inch	1970	Syd	\$18.00	\$35,460.00	\$19.68	\$38,769.60	\$28.00	\$55,160.00	\$28.00	\$55,160.00
Driveway, HMA , 4 inch	140	Syd	\$35.00	\$4,900.00	\$35.63	\$4,988.20	\$28.00	\$3,920.00	\$28.00	\$3,920.00
Driveway Opening, Conc, Det M	77	Ft	\$50.00	\$3,850.00	\$37.95	\$2,922.15	\$53.00	\$4,081.00	\$53.00	\$4,081.00
Sidewalk Ramp, Conc, 6 inch	150	Sft	\$15.00	\$2,250.00	\$10.65	\$1,597.50	\$13.00	\$1,950.00	\$13.00	\$1,950.00
Sidewalk, Conc, 6 inch	230	Sft	\$13.00	\$2,990.00	\$9.60	\$2,208.00	\$13.00	\$2,990.00	\$13.00	\$2,990.00
Sidewalk, Conc, 8 inch	240	Sft	\$14.00	\$3,360.00	\$10.65	\$2,556.00	\$16.00	\$3,840.00	\$16.00	\$3,840.00
Driveway, Nonreinf Conc, 6 inch	122	Syd	\$88.00	\$10,736.00	\$84.30	\$10,284.60	\$100.00	\$12,200.00	\$100.00	\$12,200.00
Dr Structure Cover, Adj, Case 1	1	Ea	\$800.00	\$800.00	\$600.00	\$600.00	\$800.00	\$800.00	\$800.00	\$800.00
Dr Structure Cover, Adj, Case 1 , with Collar	5	Ea	\$1,500.00	\$7,500.00	\$2,160.00	\$10,800.00	\$1,400.00	\$7,000.00	\$1,400.00	\$7,000.00
Dr Structure Cover, Type K	1	Ea	\$1,000.00	\$1,000.00	\$979.31	\$979.31	\$1,100.00	\$1,100.00	\$1,100.00	\$1,100.00
Dr Structure Cover, Type Q	5	Ea	\$900.00	\$4,500.00	\$1,024.87	\$5,124.35	\$1,100.00	\$5,500.00	\$1,100.00	\$5,500.00
Storm Sewer, Cl A, 10 inch, Tr Det B , PVC SDR 26	111	Ft	\$90.00	\$9,990.00	\$87.29	\$9,689.19	\$100.00	\$11,100.00	\$100.00	\$11,100.00
Dr Structure, 24 inch dia , with Cover	3	Ea	\$4,000.00	\$12,000.00	\$3,840.00	\$11,520.00	\$4,150.00	\$12,450.00	\$4,150.00	\$12,450.00
Dr Structure, 48 inch dia , over Existing Sewer, with Cove	1	Ea	\$6,800.00	\$6,800.00	\$5,040.00	\$5,040.00	\$5,760.00	\$5,760.00	\$5,760.00	\$5,760.00
Dr Structure, 48 inch dia , over Existing Sewer, with Cove	2	Ea	\$6,800.00	\$13,600.00	\$5,040.00	\$10,080.00	\$7,365.00	\$14,730.00	\$7,365.00	\$14,730.00
Dr Structure, 36 inch dia , over Existing Sewer, with Cove	2	Ea	\$5,500.00	\$11,000.00	\$4,440.00	\$8,880.00	\$5,275.00	\$10,550.00	\$5,275.00	\$10,550.00
Dr Structure, 36 inch dia , with Cover	1	Ea	\$5,000.00	\$5,000.00	\$4,080.00	\$4,080.00	\$4,950.00	\$4,950.00	\$4,950.00	\$4,950.00
Pavement Markings	1	LSUM	\$11,000.00	\$11,000.00	\$15,303.75	\$15,303.75	\$16,850.00	\$16,850.00	\$16,850.00	\$16,850.00
Permanent Traffic Signs	1	LSUM	\$3,000.00	\$3,000.00	\$9,441.60	\$9,441.60	\$10,735.00	\$10,735.00	\$10,735.00	\$10,735.00
<b>Participating Road Work Subtotal</b>				<b>\$502,606.00</b>		<b>\$542,797.38</b>		<b>\$576,236.00</b>		<b>\$576,236.00</b>

**TABULATION OF BIDS**



**ROWE PROFESSIONAL  
SERVICES COMPANY**

WORK DESCRIPTION	Engineer's Estimate			L.A. Construction Corporation			Cooper Excavating, LLC		
	QUANTITY	UNIT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	
<b>Non Participating Road Work</b>									
Audio-Video Construction Area Survey	1	LSUM	\$2,200.00	\$2,200.00	\$3,018.75	\$3,018.75	\$3,125.00	\$3,125.00	
Sidewalk, Rem	200	Syd	\$10.00	\$2,000.00	\$13.20	\$2,640.00	\$7.00	\$1,400.00	
Cold Milling HMA Surface	520	Syd	\$5.00	\$2,600.00	\$3.74	\$1,944.80	\$7.00	\$3,640.00	
Sidewalk, Rem	110	Syd	\$10.00	\$1,100.00	\$13.20	\$1,452.00	\$7.00	\$770.00	
HMA, 4EML	60	Ton	\$120.00	\$7,200.00	\$107.89	\$6,473.40	\$120.00	\$7,200.00	
Sidewalk, Conc, 4 inch	3900	Sft	\$10.00	\$39,000.00	\$8.03	\$31,317.00	\$11.00	\$42,900.00	
<b>Non Participating Road Work Subtotal</b>				<b>\$54,100.00</b>		<b>\$46,845.95</b>		<b>\$59,035.00</b>	
<b>Non Participating Utility Work</b>									
Pavt, Rem	110	Syd	\$10.00	\$1,100.00	\$5.42	\$596.20	\$7.00	\$770.00	
Sidewalk, Rem	25	Syd	\$10.00	\$250.00	\$13.20	\$330.00	\$7.00	\$175.00	
Aggregate Base, 8 inch	110	Syd	\$18.00	\$1,980.00	\$19.68	\$2,164.80	\$28.00	\$3,080.00	
Pavt Repr, HMA, 6 inch	110	Syd	\$60.00	\$6,600.00	\$48.02	\$5,282.20	\$42.00	\$4,620.00	
Sidewalk, Conc, 4 inch	190	Sft	\$10.00	\$1,900.00	\$8.03	\$1,525.70	\$11.00	\$2,090.00	
Sidewalk, Conc, 6 inch	25	Sft	\$13.00	\$325.00	\$9.60	\$240.00	\$13.00	\$325.00	
Fire Hydrant, Assembly	1	Ea	\$8,000.00	\$8,000.00	\$10,200.07	\$10,200.07	\$7,250.00	\$7,250.00	
Fire Hydrant, Assembly, Replacement	1	Ea	\$8,000.00	\$8,000.00	\$7,935.63	\$7,935.63	\$7,730.00	\$7,730.00	
Gate Valve and Box, 4 inch	2	Ea	\$4,000.00	\$8,000.00	\$1,632.82	\$3,265.64	\$2,065.00	\$4,130.00	
Gate Valve and Box, 8 inch	2	Ea	\$4,500.00	\$9,000.00	\$2,544.92	\$5,089.84	\$3,000.00	\$6,000.00	
Water Main, Abandon	1	LSUM	\$5,000.00	\$5,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	
Water Main, PVC, 4 inch, Tr Det G	12	Ft	\$120.00	\$1,440.00	\$333.18	\$3,998.16	\$90.00	\$1,080.00	
Water Main, PVC, 8 inch, Tr Det G	460	Ft	\$140.00	\$64,400.00	\$96.68	\$44,472.80	\$115.00	\$52,900.00	
Curb Stop and Box, 1 inch	4	Ea	\$750.00	\$3,000.00	\$409.87	\$1,639.48	\$520.00	\$2,080.00	
Corporation and Tap, 1 inch	4	Ea	\$850.00	\$3,400.00	\$559.42	\$2,237.68	\$625.00	\$2,500.00	
Connect to Existing Water Main	2	Ea	\$5,000.00	\$10,000.00	\$3,696.00	\$7,392.00	\$3,450.00	\$6,900.00	
Testing and Disinfection	1	LSUM	\$4,400.00	\$4,400.00	\$6,000.00	\$6,000.00	\$1,500.00	\$1,500.00	
Plumbing Connection to Home	3	Ea	\$3,000.00	\$9,000.00	\$5,850.00	\$17,550.00	\$570.00	\$1,710.00	
Water Serv, HDPE SDR 9, 1 inch, Bored	110	Ft	\$100.00	\$11,000.00	\$63.50	\$6,985.00	\$100.00	\$11,000.00	
Water Serv, HDPE SDR 9, 1 inch, Tr Det G	45	Ft	\$75.00	\$3,375.00	\$48.61	\$2,187.45	\$130.00	\$5,850.00	
<b>Non Participating Utility Work Subtotal</b>				<b>\$160,170.00</b>		<b>\$132,092.65</b>		<b>\$124,690.00</b>	
<b>TOTAL BID</b>				<b>\$716,876.00</b>		<b>\$721,735.98</b>		<b>\$759,961.00</b>	

# CITY OF CARO

CITY MANAGER  
SCOTT R. CZASAK  
CITY CLERK  
RITA PAPP  
CITY TREASURER  
TAMMY RIES  
CITY ATTORNEY  
LAURA GENOVICH

317 South State Street  
Caro MI 48723  
Phone 989-673-2226  
Fax 989-673-7310  
Website [www.carocity.net](http://www.carocity.net)

MAYOR  
KAREN SNIDER  
CITY COUNCIL  
EMILY CAMPBELL  
CHARLOTTE KISH  
DOREEN OEDY  
HEIDI PARKER  
JOHN RILEY  
JILL WHITE

## MEMORANDUM

TO: Caro City Council  
FROM: City Manager Scott R. Czasak  
DATE: Wednesday, April 1, 2026  
RE: Agenda Item – Sherman Street Resolution

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As you know, the City of Caro has been developing a project on East Sherman Street after being awarded a \$250,000 Category B grant from the Michigan Department of Transportation to aid in the costs of the project. As per MDOT policy when they fund a project, they require the adoption of a resolution authorizing a signer of the contract.

This resolution would be the first in a two-step process to move forward with this project, the second will be the awarding of the bid, which will be the next agenda item.

This resolution authorizes the City Manager to sign the contract for MDOT to fund the \$250,000 grant portion of the East Sherman Street project.

Options for motions are:

1. Motion to adopt Resolution 2026-05 authorizing the City Manager to sign MDOT contract 26-5094 as presented.
2. Postpone for further discussion.
3. Take no action.

**CITY OF CARO RESOLUTION 2026-05**

Whereas, the City of Caro desires to complete the road repair project on East Sherman Street in conjunction with the Michigan Department of Transportation, and

Whereas, the City Manager is the designated Street Administrator for the City of Caro, and

Whereas, the position of City Manager for the City of Caro is currently Scott R. Czasak, and

Whereas, the City of Caro wishes to execute Contract Number 26-5094 with the Michigan Department of Transportation, therefore,

LET IT BE RESOLVED, the Common Council for the City of Caro does hereby designate Scott R. Czasak, City Manager of the City of Caro, as the designated signer of Contract Number 26-5094 with the Michigan Department of Transportation.

If you require assistance accessing this information or require it in an alternative format, contact the Michigan Department of Transportation's (MDOT) Americans with Disabilities Act (ADA) coordinator at [www.Michigan.gov/MDOT-ADA](http://www.Michigan.gov/MDOT-ADA).

TED (B)  
NON FED

COM  
Control Section EDB 79000  
Job Number 225584CON  
Contract No. 26-5094

THIS CONTRACT is made by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as the "DEPARTMENT;" and the CITY OF CARO, a Michigan municipal corporation, hereinafter referred to as the "REQUESTING PARTY;" for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Caro, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I," dated March 23, 2026, attached hereto and made a part hereof:

PART A – STATE PARTICIPATION

Hot mix asphalt cold milling and overlay along East Sherman Street from North State Street/M-81 to Court Street, hot mix asphalt cold milling and overlay with reduced width travel lanes, concrete curb and gutter and storm sewer improvements along East Sherman Street from Court Street southeasterly approximately 235 feet, and hot mix asphalt reconstruction, concrete curb and gutter, curb ramps and storm sewer along East Sherman Street from approximately 235 feet southwesterly of Court Street to East Frank Street; and all together with necessary related work.

PART B – NO STATE PARTICIPATION

Hot mix asphalt cold milling and paving of parking, concrete sidewalk, watermain and sanitary sewer along the limits as described in PART A; and all together with necessary related work.

WITNESSETH:

WHEREAS, the State of Michigan is hereinafter referred to as the "State;" and

WHEREAS, the PROJECT has been approved for financing in part with funds from the State appropriated to the Transportation Economic Development Fund, hereinafter referred to as "TED FUNDS," qualifies for funding pursuant to PA 231, Section 9(1)(b); Public Act of 1987, as amended, and is categorized as:

CATEGORY "B" FUNDED PROJECT

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, in consideration of the premises and of the mutual undertakings of the parties and in conformity with applicable law, it is agreed:

1. The parties hereto shall undertake and complete the PROJECT in accordance with the terms of this contract.

2. The term "PROJECT COST," as herein used, is hereby defined as the cost of the physical construction necessary for the completion of the PROJECT.

The costs incurred by the REQUESTING PARTY for preliminary engineering, construction engineering and inspection, and right-of-way are excluded from the PROJECT COST as defined by this contract.

The Michigan Department of Environment, Great Lakes, and Energy, hereinafter referred to as "EGLE", has informed the DEPARTMENT that it adopted new administrative rules (R 325.10101, et. seq.) which prohibit any governmental agency from connecting and/or reconnecting lead and/or galvanized service lines to existing and/or new water main. Questions regarding these administrative rules should be directed to EGLE. The cost associated with replacement of any lead and/or galvanized service lines, including but not limited to contractor claims, will be the sole responsibility of the REQUESTING PARTY.

3. The DEPARTMENT is authorized by the REQUESTING PARTY to perform, at no cost to the PROJECT, such administration of the PROJECT covered by this contract as is necessary to assist the REQUESTING PARTY to qualify for funding. Such administration may include performing such review, legal, financing, any other PROJECT related activities as are necessary to assist the REQUESTING PARTY in meeting applicable State requirements.

The DEPARTMENT shall provide the REQUESTING PARTY with a notice to proceed with the award of the construction contract for the PROJECT.

The DEPARTMENT may make a final acceptance inspection of the PROJECT as necessary to ensure the PROJECT meets State requirements. Failure to comply with State requirements may result in forfeiture of future distributions of the Michigan Transportation Fund as described in Section 5. No charges will be made by the DEPARTMENT to the PROJECT for any inspection work or construction engineering.

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4. The REQUESTING PARTY, under the terms of this contract, shall advertise and award the PROJECT work in accordance with the following:

- A. The REQUESTING PARTY will, at no cost to the DEPARTMENT or the PROJECT, design, or cause to be designed, the PROJECT, and shall accept full responsibility for that design. Any review undertaken by the DEPARTMENT is for its own purposes and is not to nor does it relieve the REQUESTING PARTY of liability for any claims, causes of action or judgments arising out of the design of the PROJECT.
- B. The REQUESTING PARTY, hereby, certifies to the DEPARTMENT that the plans, specifications, and estimates for the PROJECT have been prepared in compliance with applicable State laws, standards, and regulations.
- C. The REQUESTING PARTY, hereby, certifies to the DEPARTMENT that the contracting procedures to be followed by the REQUESTING PARTY in connection with the solicitation of the construction contract for the PROJECT shall be based on an open competitive bid process. It is understood that the proposal for the PROJECT shall be publicly advertised and the contract awarded on the basis of the lowest responsive and responsible bid in accordance with applicable State statutes and regulations.
  - (1) The REQUESTING PARTY shall not award the construction contract prior to receipt of a notice to proceed from the DEPARTMENT.
  - (2) Upon verification that contractor selection by the REQUESTING PARTY was made in accordance with the terms of this contract and upon receipt of the "Request for Payment" form from the REQUESTING PARTY, the DEPARTMENT will authorize payment to the REQUESTING PARTY for the eligible amount in accordance with Section 5.
- D. The REQUESTING PARTY will, at no cost to the PROJECT or the DEPARTMENT, comply with all applicable State statutes and regulations, including, but not limited to, those specifically relating to construction contract administration and obtain all permits and approvals with railway companies, utilities, concerned State, Federal, and local agencies, etc., and give appropriate notifications as may be necessary for the performance of work required for the PROJECT.

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The REQUESTING PARTY agrees to comply with all applicable requirements of Part 91, Soil Erosion and Sedimentation Control of the Natural Resources and Environmental Protection Act, 1994 PA 451 as amended by 1995 PA 60 and 1996 PA 173, MCL 324.9101 et. seq., for all PROJECT work performed under this contract, and the REQUESTING PARTY shall require its contractors and subcontractors to comply with the same.

- E. All work in connection with the PROJECT shall be performed in conformance with the DEPARTMENT'S current Standard Specifications for Construction, special provisions, and the supplemental specifications and plans pertaining to the PROJECT. All materials furnished and used in the construction of the PROJECT shall conform to the aforesaid specifications. Any changes in the scope of work for the PROJECT will require approval by the DEPARTMENT.
- F. The REQUESTING PARTY shall, at no cost to the PROJECT or to the DEPARTMENT, appoint a project manager who shall administer the PROJECT and ensure that the plans and specifications are followed, and shall perform or cause to be performed the construction engineering and inspection services necessary for the completion of the PROJECT.

Should the REQUESTING PARTY elect to use consultants for construction engineering and inspection, the REQUESTING PARTY shall provide a full-time project manager employed by the REQUESTING PARTY who shall ensure that the plans and specifications are followed.

- G. The REQUESTING PARTY shall require the contractor who is awarded the contract for the construction of the PROJECT to provide, as a minimum, insurance in the amounts specified in and in accordance with the DEPARTMENT'S current Standard Specifications for Construction, and to:
  - (1) Maintain bodily injury and property damage insurance for the duration of the PROJECT.
  - (2) Provide owner's protective liability insurance naming as insureds the State of Michigan, the Michigan State Transportation Commission, the DEPARTMENT and its officials, agents and employees, the REQUESTING PARTY

and any other party with jurisdiction for the roadway being constructed as the PROJECT, and their employees, for the duration of the PROJECT and to provide copies of certificates of insurance to the insureds. It is understood that the DEPARTMENT does not assume either ownership of any portion of the PROJECT or jurisdiction of any REQUESTING PARTY highway as a result of being named as an insured on the owner's protective liability insurance policy.

- (3) Comply with the requirements of notice of cancellation and reduction of insurance set forth in the current Standard Specifications for Construction and to provide copies of notices and reports prepared to those insured.

5. The PROJECT COST shall be met in accordance with the following:

PART A

The PART A portion of the PROJECT COST shall be met in part by contributions by TED FUNDS. TED FUNDS Category B shall be applied to the eligible items of the PART A portion of the PROJECT COST up to an amount not to exceed the lesser of: (1) 50 percent of the approved and responsible low bid amount, or (2) \$250,000, the grant amount. The balance, if any, of the PROJECT COST, after deduction of TED FUNDS, is the sole responsibility of the REQUESTING PARTY.

PART B

The PART B portion of the PROJECT COST is not eligible for State TED Fund participation and shall be charged to and paid 100 percent by the REQUESTING PARTY in the manner and at the times hereinafter set forth.

The REQUESTING PARTY shall be responsible for the payment of all costs and expenses incurred in the performance of PROJECT work.

Based upon the final cost of the PROJECT and/or a request by the REQUESTING PARTY, a payment adjustment may be initiated and/or authorized by the DEPARTMENT for eligible items of the PROJECT COST such that the total amount of TED FUNDS does not exceed the grant amount. The REQUESTING PARTY shall certify all actual costs incurred for work performed under this contract that are eligible for payment with TED FUNDS and will be required to repay any TED FUNDS it received in excess of 50 percent of the total of such costs.

6. The REQUESTING PARTY shall establish and maintain adequate records and accounts relative to the cost of the PROJECT. Said records shall be retained for a period of three (3) years after completion of construction of the PROJECT and shall be available for audit by the DEPARTMENT. In the event of a dispute with regard to allowable expenses or any other issue under this contract, the REQUESTING PARTY shall continue to maintain the records at least until that dispute has been finally decided and the time after all available challenges or appeals of that decision has expired.

The DEPARTMENT, or its representative, may inspect, copy, or audit the records at any reasonable time after giving reasonable notice.

The REQUESTING PARTY, within six (6) months of completion of the PROJECT and payment of all items of PROJECT COST related thereto, shall make a final reporting of construction costs to the DEPARTMENT and certify that the PROJECT has been constructed in accordance with the PROJECT plans, specifications, and construction contract.

In the event that an audit performed by or on behalf of the DEPARTMENT indicates an adjustment to the costs reported under this contract or questions the allowability of an item of expense, the DEPARTMENT shall promptly submit to the REQUESTING PARTY a Notice of Audit Results and a copy of the audit report which may supplement or modify any tentative findings verbally communicated to the REQUESTING PARTY at the completion of an audit.

Within sixty (60) days after the date of the Notice of Audit Results, the REQUESTING PARTY shall: (a) respond in writing to the responsible Bureau or the DEPARTMENT indicating whether or not it concurs with the audit report, (b) clearly explain the nature and basis for any disagreement as to a disallowed item of expense, and (c) submit to the DEPARTMENT a written explanation as to any questioned or no opinion expressed item of expense, hereinafter referred to as the "RESPONSE". The RESPONSE shall be clearly stated and provide any supporting documentation necessary to resolve any disagreement or questioned or no opinion expressed item of expense. Where the documentation is voluminous, the REQUESTING PARTY may supply appropriate excerpts and make alternate arrangements to conveniently and reasonably make that documentation available for review by the DEPARTMENT. The RESPONSE shall refer to and apply the language of the contract. The REQUESTING PARTY agrees that failure to submit a RESPONSE within the sixty (60) day period constitutes agreement with any disallowance of an item of expense and authorizes the DEPARTMENT to finally disallow any items of questioned or no opinion expressed cost.

The DEPARTMENT shall make its decision with regard to any Notice of Audit Results and RESPONSE within one hundred twenty (120) days after the date of the Notice of Audit Results. If the DEPARTMENT determines that an overpayment has been made to the REQUESTING PARTY, the REQUESTING PARTY shall repay that

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amount to the DEPARTMENT or reach agreement with the DEPARTMENT on a repayment schedule within thirty (30) days after the date of an invoice from the DEPARTMENT. If the REQUESTING PARTY fails to repay the overpayment or reach agreement with the DEPARTMENT on a repayment schedule within the thirty (30) day period, the REQUESTING PARTY agrees that the DEPARTMENT shall deduct all or a portion of the overpayment from any funds then or thereafter payable by the DEPARTMENT to the REQUESTING PARTY under this contract or any other agreement, or payable to the REQUESTING PARTY under the terms of 1951 PA 51, as applicable. Interest will be assessed on any partial payments or repayment schedules based on the unpaid balance at the end of each month until the balance is paid in full. The rate of interest will be based on the Michigan Department of Treasury common cash funds interest earnings. The rate of interest will be reviewed annually by the DEPARTMENT and adjusted as necessary based on the Michigan Department of Treasury common cash funds interest earnings. The REQUESTING PARTY expressly consents to this withholding or offsetting of funds under those circumstances, reserving the right to file a lawsuit in the Court of Claims to contest the DEPARTMENT'S decision only as to any item of expense the disallowance of which was disputed by the REQUESTING PARTY in a timely filed RESPONSE.

The REQUESTING PARTY shall comply with the Single Audit Act of 1984, P.L. 998-502 and applicable State laws and regulations relative to audit requirements.

7. The REQUESTING PARTY certifies that a) it is a person under the Natural Resources and Environmental Protection Act, MCL 324.20101 et seq., as amended, (NREPA) and is not aware of and has no reason to believe that the property is a facility as defined in the NREPA; b) the REQUESTING PARTY further certifies that it has completed the tasks required by MCL 324.20126 (3)(h); c) it conducted a visual inspection of property within the existing right of way on which construction is to be performed to determine if any hazardous substances were present; and at sites on which historically were located businesses that involved hazardous substances, it performed a reasonable investigation to determine whether hazardous substances exist. This reasonable investigation should include, at a minimum, contact with local, State and federal environmental agencies to determine if the site has been identified as, or potentially as, a site containing hazardous substances; d) it did not cause or contribute to the release or threat of release of any hazardous substance found within the PROJECT limits.

The REQUESTING PARTY also certifies that, in addition to reporting the presence of any hazardous substances to EGLE, it has advised the DEPARTMENT of the presence of any and all hazardous substances which the REQUESTING PARTY found within the PROJECT limits, as a result of performing the investigation and visual inspection required herein. The REQUESTING PARTY also certifies that it has been unable to identify any entity who may be liable for the cost of remediation. As a result,

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the REQUESTING PARTY has included all estimated costs of remediation of such hazardous substances in its estimated cost of construction of the PROJECT.

8. If, subsequent to execution of this contract, previously unknown hazardous substances are discovered within the PROJECT limits, which require environmental remediation pursuant to either State or federal law, the REQUESTING PARTY, in addition to reporting that fact to EGLE, shall immediately notify the DEPARTMENT, both orally and in writing of such discovery. The DEPARTMENT shall consult with the REQUESTING PARTY to determine if it is willing to pay for the cost of remediation and to determine the eligibility, for reimbursement, of the remediation costs. The REQUESTING PARTY shall pay all costs associated with such remediation, including all delay costs of the contractor for the PROJECT. If the REQUESTING PARTY refuses to participate in the cost of remediation, the amount of TED FUNDS the REQUESTING PARTY received from Grant #837 shall be forfeited back to the DEPARTMENT.

9. If State funds administered by the DEPARTMENT are used to pay the cost of remediating any hazardous substances discovered after the execution of this contract and if there is a reasonable likelihood of recovery, the REQUESTING PARTY, in cooperation with the Michigan Department of Environment, Great Lakes, and Energy and the DEPARTMENT, shall make a diligent effort to recover such costs from all other possible entities. If recovery is made, the DEPARTMENT shall be reimbursed from such recovery for the proportionate share of the amount paid by the DEPARTMENT and the DEPARTMENT shall credit such sums to the appropriate funding source.

10. The DEPARTMENT'S sole reason for entering into this contract is to enable the REQUESTING PARTY to obtain and use funds provided by the State.

Any and all approvals of, reviews of, and recommendations regarding contracts, agreements, permits, plans, specifications, or documents, of any nature, or any inspections of work by the DEPARTMENT pursuant to the terms of this contract are done to assist the REQUESTING PARTY in meeting program guidelines in order to qualify for available funds. Such approvals, reviews, inspections and recommendations by the DEPARTMENT shall not relieve the REQUESTING PARTY and the local agencies, as applicable, of their ultimate control and shall not be construed as a warranty of their propriety or that the DEPARTMENT is assuming any liability, control or jurisdiction.

The providing of recommendations or advice by the DEPARTMENT does not relieve the REQUESTING PARTY and the local agencies, as applicable, of their exclusive jurisdiction of the highway and responsibility under MCL 691.1402 et seq., as amended.

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When providing approvals, reviews and recommendations under this contract, the DEPARTMENT is performing a governmental function, as that term is defined in MCL 691.1401 et seq. as amended, which is incidental to the completion of the PROJECT.

11. The DEPARTMENT, by executing this contract, and rendering services pursuant to this contract, has not and does not assume jurisdiction of the highway, described as the PROJECT for purposes of MCL 691.1402 et seq., as amended. Exclusive jurisdiction of such highway for the purposes of MCL 691.1402 et seq., as amended, rest with the REQUESTING PARTY and other local agencies having respective jurisdiction.

12. The REQUESTING PARTY shall approve all of the plans and specifications to be used on the PROJECT and shall be deemed to have approved all changes to the plans and specifications when put into effect. It is agreed that ultimate responsibility and control over the PROJECT rests with the REQUESTING PARTY and local agencies, as applicable. Any changes in the scope of work for the PROJECT will require approval by the DEPARTMENT.

13. The REQUESTING PARTY agrees that the costs reported to the DEPARTMENT for this contract will represent only those items that are properly chargeable in accordance with this contract. The REQUESTING PARTY also certifies that it has read the contract terms and has made itself aware of the applicable laws, regulations, and terms of this contract that apply to the reporting of costs incurred under the terms of this contract.

Upon completion of the PROJECT, the REQUESTING PARTY shall accept the facilities constructed as built to specifications within the contract documents. It is understood that the REQUESTING PARTY shall own the facilities and shall operate and maintain the facilities in accordance with all applicable Federal and State laws and regulations, including, but not limited to, Title II of the Americans with Disabilities Act (ADA), 42 USC 12131 et seq., and its associated regulations and standards, and DEPARTMENT Road and Bridge Standard Plans and the Standard Specifications for Construction.

14. Each party to this contract will remain responsible for any and all claims arising out of its own acts and/or omissions during the performance of the contract, as provided by this contract or by law. In addition, this is not intended to increase or decrease either party's liability for or immunity from tort claims. This contract is also not intended to nor will it be interpreted as giving either party a right of indemnification, either by contract or by law, for claims arising out of the performance of this contract.

15. In connection with the performance of PROJECT work under this contract the parties hereto (hereinafter in Appendix "A" referred to as the "contractor") agree to 01/23/03 TEDDIR.FOR 3/24/26

comply with the State of Michigan provisions for "Prohibition of Discrimination in State Contracts," as set forth in Appendix A, attached hereto and made a part hereof. The parties further covenant that they will comply with the Civil Rights Acts of 1964 being P.L. 88-352, 78 Stat. 252-253, as amended, being Title 42 U.S.C. Sections 1971, 1975a-1975d, and 2000a-2000h-6, and will require similar covenants on the part of any contractor or subcontractor employed in the performance of this contract.

16. This contract shall become binding on the parties hereto and of full force and effect upon the signing thereof by the duly authorized officials for the parties hereto and upon the adoption of the necessary resolution approving said contract and authorizing the signatures thereto of the respective officials of the REQUESTING PARTY, a certified copy of which resolution shall be attached to this contract.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed as written below.

CITY OF CARO

MICHIGAN DEPARTMENT  
OF TRANSPORTATION

By  
Title:

By  
for Department Director MDOT

By  
Title:



March 23, 2026

EXHIBIT I

CONTROL SECTION      EDB 79000  
JOB NUMBER            225584CON

ESTIMATED COST

Estimated PROJECT COST

	PART A	PART B	TOTAL
Contracted Work	\$511,306	\$205,915	\$717,221

ESTIMATED COST PARTICIPATION

GRAND TOTAL ESTIMATED COST	\$511,306	\$205,915	\$717,221
Less TED FUNDS*	\$250,000	\$ 0	\$250,000
BALANCE (REQUESTING PARTY'S SHARE)	\$261,306	\$205,915	\$467,221

NO DEPOSIT

\*TED FUNDS for the PROJECT are limited to an amount as described in Section 5.

If you require assistance accessing this information or require it in an alternative format, contact the Michigan Department of Transportation's (MDOT) Americans with Disabilities Act (ADA) coordinator at [www.Michigan.gov/MDOT-ADA](http://www.Michigan.gov/MDOT-ADA).

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If you require assistance accessing this information or require it in an alternative format, contact the Michigan Department of Transportation's (MDOT) Americans with Disabilities Act (ADA) coordinator at [www.Michigan.gov/MDOT-ADA](http://www.Michigan.gov/MDOT-ADA).

## APPENDIX A

### PROHIBITION OF DISCRIMINATION IN STATE CONTRACTS

In connection with the performance of work under this contract; the contractor agrees as follows:

1. In accordance with Public Act 453 of 1976 (Elliott-Larsen Civil Rights Act), the contractor shall not discriminate against an employee or applicant for employment with respect to hire, tenure, treatment, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, height, weight, or marital status. A breach of this covenant will be regarded as a material breach of this contract. Further, in accordance with Public Act 220 of 1976 (Persons with Disabilities Civil Rights Act), as amended by Public Act 478 of 1980, the contractor shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. A breach of the above covenants will be regarded as a material breach of this contract.
2. The contractor hereby agrees that any and all subcontracts to this contract, whereby a portion of the work set forth in this contract is to be performed, shall contain a covenant the same as hereinabove set forth in Section 1 of this Appendix.
3. The contractor will take affirmative action to ensure that applicants for employment and employees are treated without regard to their race, color, religion, national origin, age, sex, height, weight, marital status, or any disability that is unrelated to the individual's ability to perform the duties of a particular job or position. Such action shall include, but not be limited to, the following: employment; treatment; upgrading; demotion or transfer; recruitment; advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
4. The contractor shall, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, age, sex, height, weight, marital status, or disability that is unrelated to the individual's ability to perform the duties of a particular job or position.
5. The contractor or its collective bargaining representative shall send to each labor union or representative of workers with which the contractor has a collective bargaining agreement or other contract or understanding a notice advising such labor union or workers' representative of the contractor's commitments under this Appendix.
6. The contractor shall comply with all relevant published rules, regulations, directives, and orders of the Michigan Civil Rights Commission that may be in effect prior to the taking of bids for any individual state project.

7. The contractor shall furnish and file compliance reports within such time and upon such forms as provided by the Michigan Civil Rights Commission; said forms may also elicit information as to the practices, policies, program, and employment statistics of each subcontractor, as well as the contractor itself, and said contractor shall permit access to the contractor's books, records, and accounts by the Michigan Civil Rights Commission and/or its agent for the purposes of investigation to ascertain compliance under this contract and relevant rules, regulations, and orders of the Michigan Civil Rights Commission.
8. In the event that the Michigan Civil Rights Commission finds, after a hearing held pursuant to its rules, that a contractor has not complied with the contractual obligations under this contract, the Michigan Civil Rights Commission may, as a part of its order based upon such findings, certify said findings to the State Administrative Board of the State of Michigan, which State Administrative Board may order the cancellation of the contract found to have been violated and/or declare the contractor ineligible for future contracts with the state and its political and civil subdivisions, departments, and officers, including the governing boards of institutions of higher education, until the contractor complies with said order of the Michigan Civil Rights Commission. Notice of said declaration of future ineligibility may be given to any or all of the persons with whom the contractor is declared ineligible to contract as a contracting party in future contracts. In any case before the Michigan Civil Rights Commission in which cancellation of an existing contract is a possibility, the contracting agency shall be notified of such possible remedy and shall be given the option by the Michigan Civil Rights Commission to participate in such proceedings.
9. The contractor shall include or incorporate by reference, the provisions of the foregoing paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Michigan Civil Rights Commission; all subcontracts and purchase orders will also state that said provisions will be binding upon each subcontractor or supplier.

Revised August 2011

# CITY OF CARO

CITY MANAGER  
SCOTT R. CZASAK  
CITY CLERK  
RITA PAPP  
CITY TREASURER  
TAMMY RIES  
CITY ATTORNEY  
LAURA GENOVICH

317 South State Street  
Caro MI 48723  
Phone 989-673-2226  
Fax 989-673-7310  
Website [www.carocity.net](http://www.carocity.net)

MAYOR  
KAREN SNIDER  
CITY COUNCIL  
EMILY CAMPBELL  
CHARLOTTE KISH  
DOREEN OEDY  
HEIDI PARKER  
JOHN RILEY  
JILL WHITE

## MEMORANDUM

TO: Caro City Council  
FROM: City Manager Scott R. Czasak  
DATE: Wednesday, April 1, 2026  
RE: Agenda Item – Van Geisen Property RFQ Results

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As you know, last year, a presentation was given to Council from a developer who sought to purchase and develop the vacant City-owned property off of Van Geisen Road. At the time, Council wanted to see if there were any other developers interested and requested a public process to seek said developers, after first obtaining an independent assessment of the property.

Therefore, after the assessment was obtained a Request for Qualifications (RFQ) was placed out per the City Bid policy, as it was advertised on BidNet, the City website and Facebook pages. Despite being viewed by 28 entities from as near as in Caro to as far away as California, we received only 1 set of Qualifications from the original presenter Allen Edwin Homes.

Although the RFQ did not request any price, as that would have been a step two if multiple entities provided qualifications, they included a price of \$3,500 per proposed unit, for a total of \$87,500. This would be a starting point for negotiations if Council chooses to go down this route.

As such, we can move forward with the one applicant, try again, or not move forward at Council's discretion.

Options for motions are:

1. Motion to authorize the City Manager to enter exclusive negotiations with Allen Edwin Homes for the sale of the Van Geisen property.
2. Instruct the City Manager to repost the Request for Qualifications and report back to Council.
3. Instruct the City Manager to end the exploration of selling the Van Geisen property.
4. Take no action.



**Wednesday, March 31, 2026**

City of Caro

Attn: Scott R. Czasak, City Manager

317 South State Street

Caro, MI 48723

**Re: Statement of Qualifications – Housing Development, City-Owned Platted Parcel**

Dear Mr. Czasak:

Allen Edwin Homes (AEH) appreciates the opportunity to respond to the City of Caro’s Request for Qualifications for the development of the approximately 7.7-acre City-owned residential parcel. We are pleased to submit our qualifications and express our interest in partnering with the City to deliver high-quality housing that meets current and future community needs.

The City’s goal of expanding and diversifying its housing stock while maintaining community character aligns closely with our experience. AEH has delivered a wide range of residential developments across Michigan—including single-family homes, duplexes, and attached product types—designed to meet workforce housing demand and integrate seamlessly into existing communities. We have extensive experience working with municipalities to align development with local zoning, infrastructure capacity, and long-term planning objectives.

Our preliminary vision for the property is to create a well-designed residential neighborhood that emphasizes:

- Compatibility with surrounding land uses and neighborhood character
- Efficient and practical site design that maximizes the value of the platted parcel
- A mix of housing options responsive to local demand and workforce needs
- High-quality construction with long-term durability
- A **collaborative development process** with City staff and stakeholders

Our approach is to offer a range of thoughtfully designed housing options that complement the existing community. By combining our industry-leading homebuilding expertise with the

City's local knowledge and vision, we aim to deliver a development that is both appropriate and well-received.

AEH brings a strong track record of successful public-private partnerships and a commitment to clear communication, responsiveness, and reliability throughout the development process—from due diligence and entitlement through construction and completion.

As a Michigan-based, family-owned company with more than 30 years of experience, AEH has grown into the largest home builder in the state and a top 100 builder nationally by volume. Our team has built over 10,000 single-family homes across Michigan, Ohio, and Indiana at a variety of price points. In 2026, we are on track to start more than 900 homes while maintaining an A+ rating with the Better Business Bureau and a 92% customer recommendation rate. Our mission remains steadfast: *“To build homes that enrich the lives of our customers and those who build them.”*

Financially, AEH employs a conservative capital strategy, funding developments through cash reserves or established credit facilities. We are also actively leveraging new state tools, including PILOT and TIF programs, to deliver attainable housing at competitive price points. Additionally, AEH is in its second year as a certified redevelopment partner of the State Land Bank of Michigan, a designation requiring extensive financial review. Upon request, AEH can provide a bank letter confirming a \$60 million line of credit that is in good standing.

Additional details regarding our team's experience and development approach are included within our full submission. We are confident in our ability to be a strong partner to the City of Caro and to deliver a successful, community-focused development.

We are offering \$3,500 per approved lot, with a minimum purchase price of \$87,500. Every lot approved over 25, we would pay an additional \$3,500.

We intend to complete this project within 3- 5 years of closing on the property.

We appreciate your consideration and welcome the opportunity to participate in the next phase of this process.

Sincerely,

Greg Bird, Program Manager for Workforce Housing  
Allen Edwin Homes

**Primary Contact:**

Greg Bird

Program Manager of Workforce Housing

Allen Edwin Homes

[gbird@allenedwin.com](mailto:gbird@allenedwin.com)

517-282-2346

**About the Team****Brian Farkas, J.D. – Vice President of Workforce Housing & Local Government Partnerships Allen Edwin Homes**

Brian is a licensed attorney with over a decade of experience in state and local government. He is a former State Assistant Attorney General and Co-Founder of the Blight Authority. He previously served as Director of Special Projects for Detroit Demolition under Mayor Mike Duggan, where he played a key role in the largest blight removal initiative in U.S. history—overseeing the demolition of 25,000+ blighted structures, contributing to reduced crime and increased property values.

Brian is a frequent speaker at major government sector conferences, including the Michigan Municipal Executives Conference, and is regularly cited in national media such as *The New York Times* for his leadership on workforce housing solutions in Michigan.

**Greg Bird – Program Manager Workforce Housing & Local Government Partnerships Allen Edwin Homes**

Greg is a government affairs professional with nearly 30 years of working with federal, state and local government officials. Worked in two gubernatorial administrations; for a Speaker of the House; and for a Senate Minority Leader. He spent just over three years working for the Michigan Economic Development Corporation while the SOAR program was created. He worked to ensure there was adequate funding for the Michigan Community Revitalization Program and Michigan Business Development Program.

**Thomas Larabel, P.E. – Vice President of Land Allen Edwin Homes**

Tom is a licensed Professional Engineer with dual Bachelor of Science degrees in Civil and Mechanical Engineering from the University of Michigan, as well as a Michigan Builder's License. With over 30 years of experience in civil design and construction, he leads acquisition, due diligence, engineering, and land development for a wide portfolio of housing projects. His extensive experience in LEED-certified projects, mixed-use planning,

and large-scale development provides the technical foundation necessary for successful implementation.

### **Mike West, AICP – Land Planning Manager, Due Diligence & Entitlement**

#### **Allen Edwin Homes**

Mike is a certified planner (AICP) with over 30 years of experience in both local government and private practice. He holds a Bachelor of Science in Land Use Planning & Resource Management from Northern Michigan University. Prior to joining Allen Edwin Homes, Mike spent 24 years as a city and township planner and 5 years as an environmental consultant. His deep experience navigating municipal processes, environmental due diligence, and project entitlements ensures efficient coordination with public agencies and regulatory bodies.

### **Dan Larabel – Land Development Manager**

#### **Allen Edwin Homes**

Dan is a seasoned land development professional with 15 years of experience managing residential projects from concept to completion. He holds a Bachelor's degree in Construction Management and a Master's in Business. Dan specializes in feasibility analysis, budgeting, due diligence, site design, and municipal utility coordination. He has a strong track record of guiding complex projects through public-private collaboration while maintaining cost efficiency, schedule adherence, and regulatory compliance. His leadership and technical expertise help drive high-quality, sustainable development outcomes.

## **Single Family Project Examples**

### **Hillsdale, Michigan**

- 61 new single-family homes
- 13 reserved for “missing-middle”
- Six-year construction schedule
- Total Capital Investment: \$15.2 million

### **Portage, Michigan**

- 58 new residential units
- 14 reserved for “missing-middle”
- Two-year construction schedule
- Total Capital Investment: \$19 million

### **East Bay Township, Michigan**

- 170 new single-family homes
- 34 reserved for “missing-middle”
- 100% rental
- Three-year construction schedule
- Total Capital Investment: \$49 million

### **Fremont, Michigan**

- 12 new single-family homes
- All homes are for-sale, market rate
- Just over two-year construction schedule
- Total Capital Investment: \$4 million

### **White Cloud, Michigan**

- 8 new single-family homes
- All homes reserved for “missing-middle”
- Total Capital Investment: \$2 million

### **References**

Joel Dye, Allegan City Manager, [jdye@cityofallegan.org](mailto:jdye@cityofallegan.org), 269-673-5511

Pat McGinnis, Portage City Manager, [mcginnip@portagemi.gov](mailto:mcginnip@portagemi.gov), 269-329-4400

Beth Friend, East Bay Township Supervisor, [bfriend@eastbaytwp.org](mailto:bfriend@eastbaytwp.org), 231-947-8719

Michael Sessions, Manchester City Manager, [msessions@city-manchester.org](mailto:msessions@city-manchester.org), 734-428-7877

David Mackie, Hillsdale City Manager, [dmackie@cityofhillsdale.org](mailto:dmackie@cityofhillsdale.org), 517-437-6444

April Storms, White Cloud City Manager, [citymanager@cityofwhitecloud.org](mailto:citymanager@cityofwhitecloud.org), 231-250-2471

[For more information about how Allen Edwin Homes partners with Local Governments, click here.](#)

collection: integrity

ALLEN EDWIN HOMES

# integrity 1610

1,607 SF

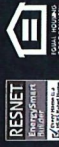
3-5 bedrooms

2-3 bathrooms

2-3 car attached garage



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## integrity 1605

1,603 SF

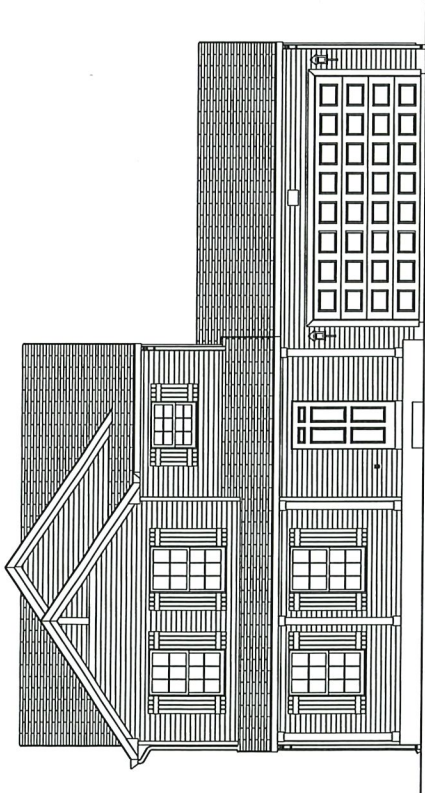
3-4 bedrooms

2-3 bathrooms

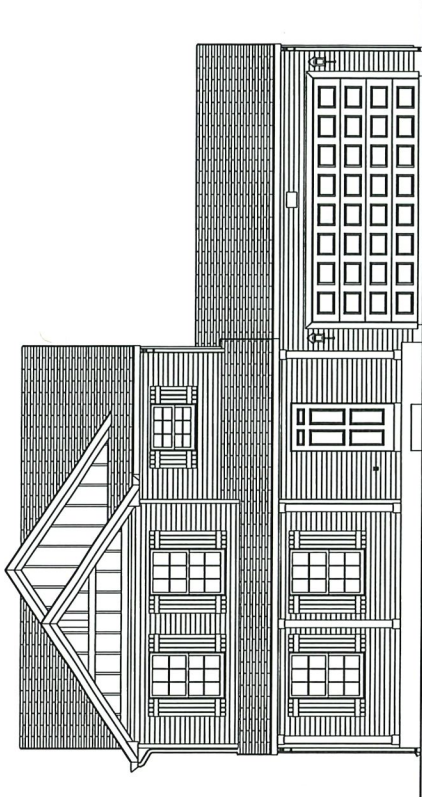
2-3 car attached garage



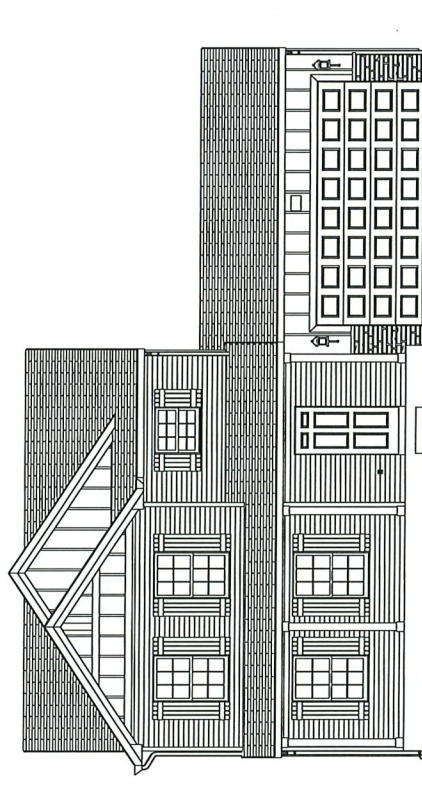
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Elevation D1



Elevation D2



Elevation D3

Elevation D

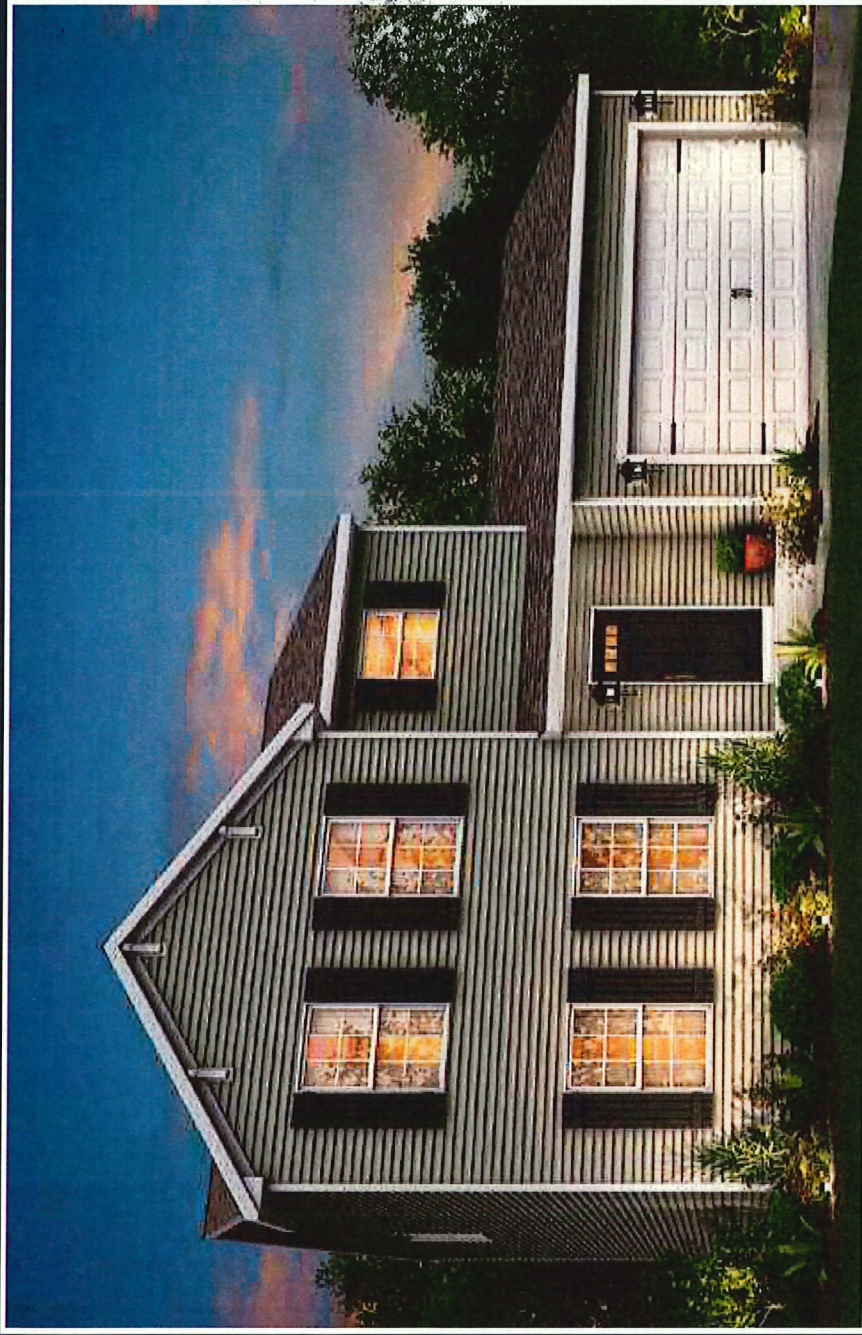
# integrity 1830

1,830 SF

4-5 bedrooms

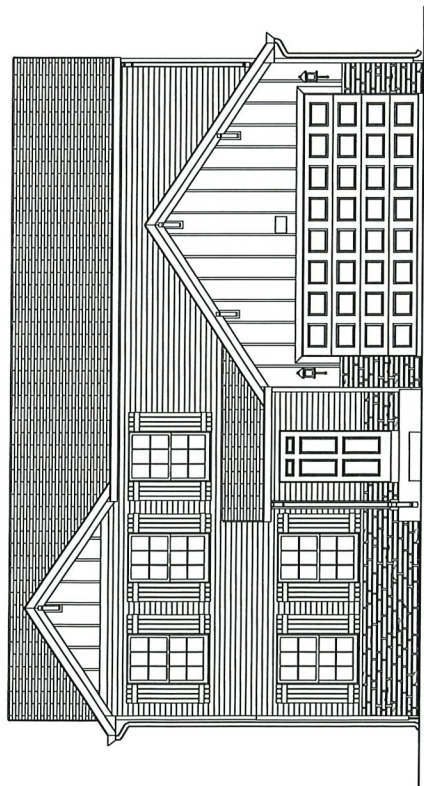
2.5-3.5 bathrooms

2-3 car attached garage

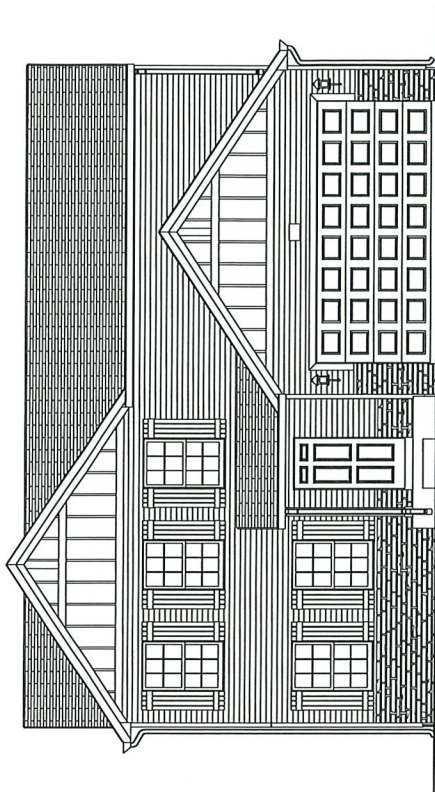


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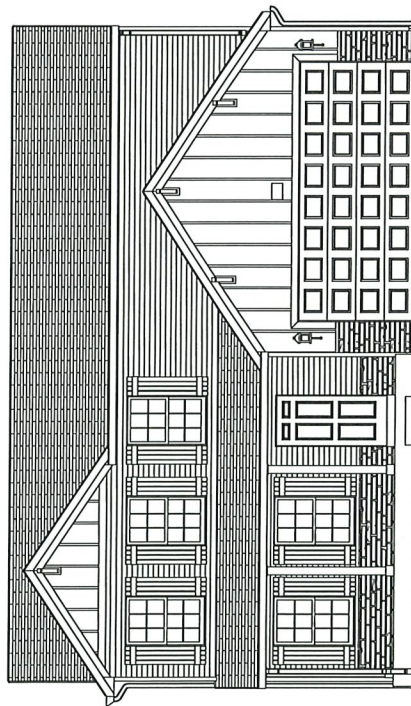




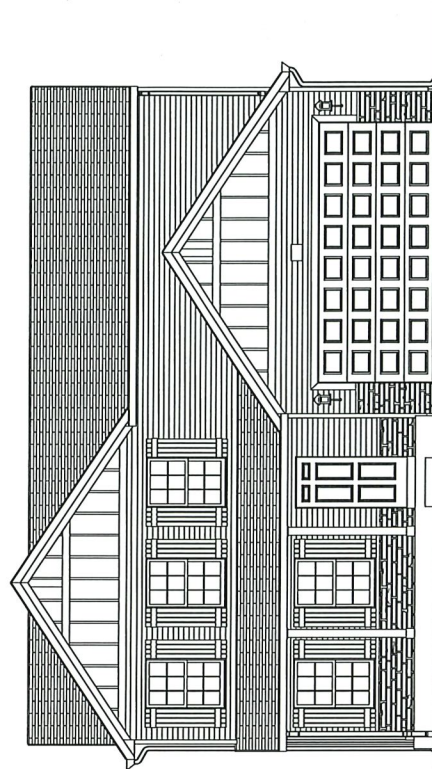
Elevation G1



Elevation G2



Elevation G3



Elevation G4

Elevation G

# integrity 1880

1882 SF

4 bedrooms

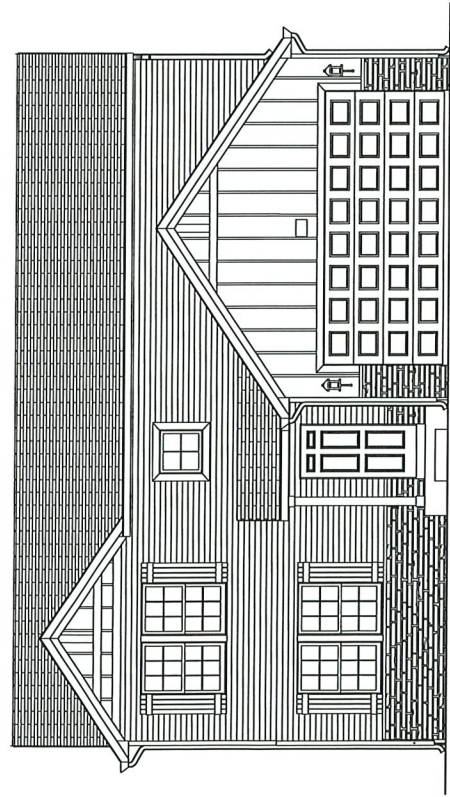
2.5-3.5 bathrooms

2-3 car attached garage

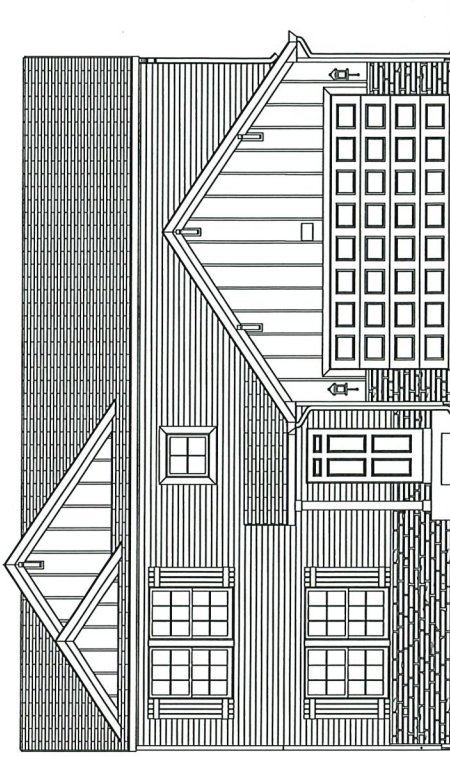


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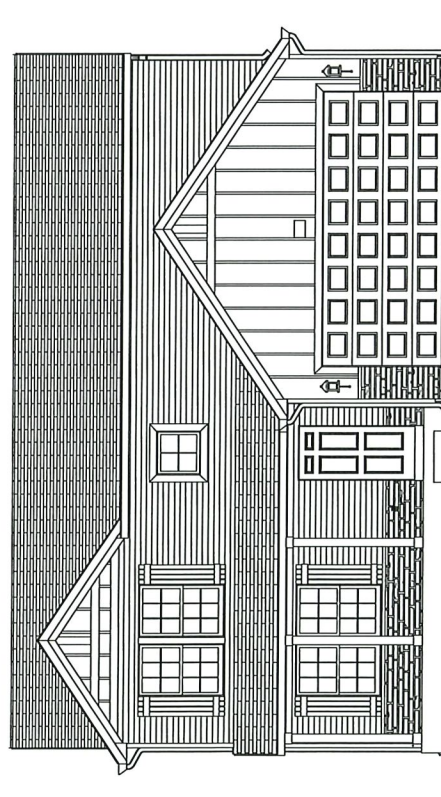




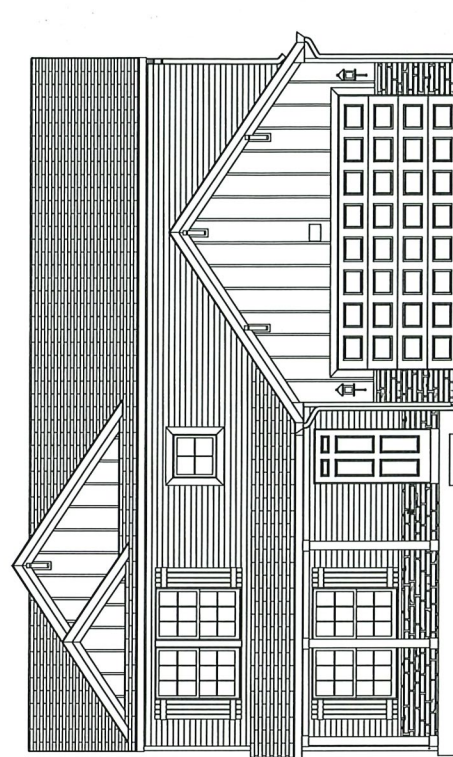
Elevation G1



Elevation G2



Elevation G3



Elevation G4

Elevation G

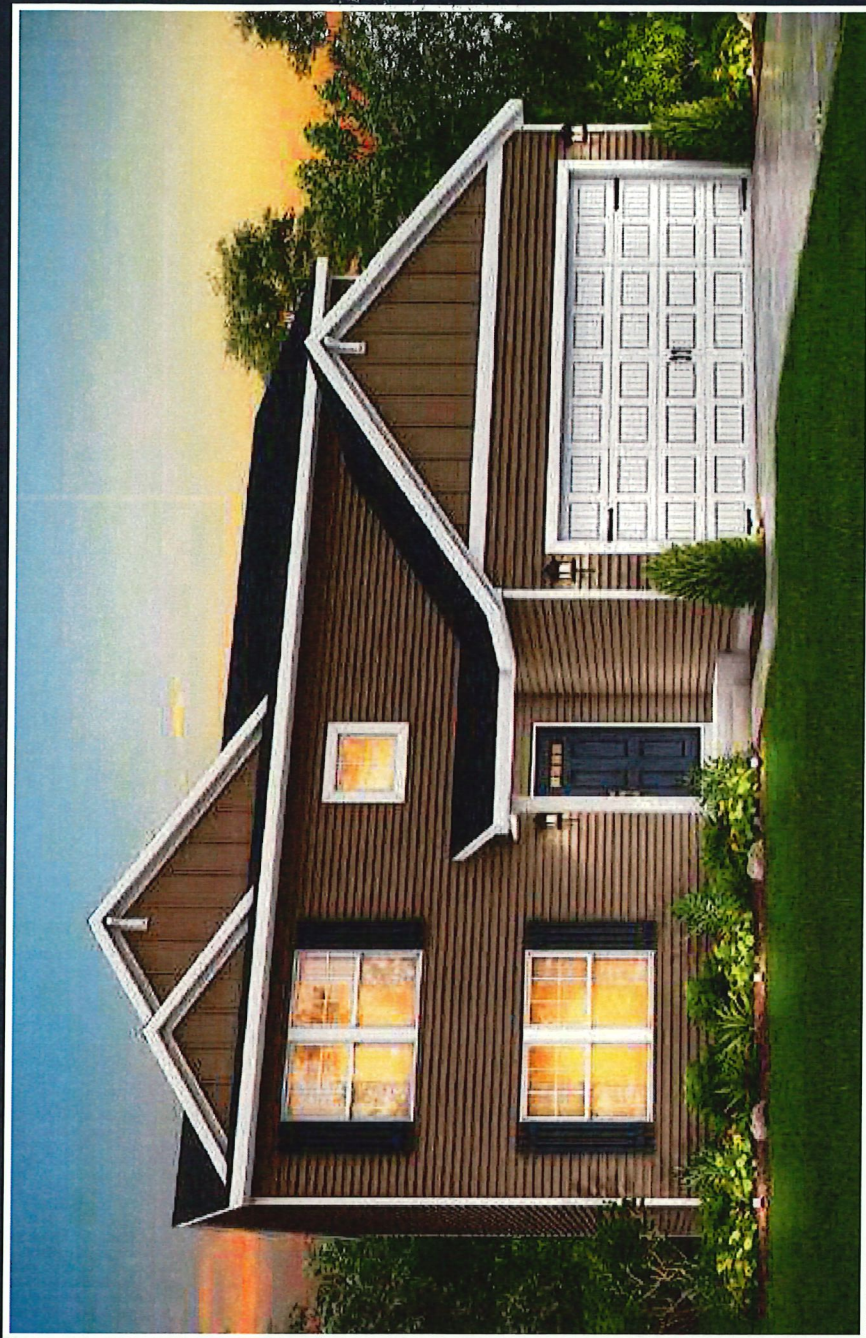
## integrity 2080

2062 SF

4 bedrooms

2.5-3.5 bathrooms

2-3 car attached garage



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# integrity 2280

2,278 SF

3-6 bedrooms

2.5-4 bathrooms

2-3 car attached garage



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# CITY OF CARO

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SCOTT R CZASAK  
CITY CLERK  
RITA PAPP  
CITY TREASURER  
TAMMY RIES  
CITY ATTORNEY  
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EMILY CAMPBELL  
CHARLOTTE KISH  
DOREEN OEDY  
HEIDI PARKER  
JOHN RILEY  
JILL WHITE

**TO: City Council**  
**FROM: Karen Snider – Mayor**  
**SUBJECT: Mayor’s Report**  
**DATE: April 6, 2026**

I had the privilege of attending and lighting the City of Caro’s Parks and Recreation 2<sup>nd</sup> annual Snowman Burning. It was amazing to see such a large turnout and several children enjoying this unique event. It is a great way to say goodbye to winter and welcome spring.

I attended Caro Rotary Club on March 23, 2026. Rotarian Gene Pierce, Superintendent of Tuscola Intermediate School District (along with other staff) presented several updates on many topics involving the Tech Center happenings.

Also, Erin Schmandt, Rotary Club of Caro, gave an update regarding the past murals that were put on businesses in Caro. She announced that the committee is now looking for Host Buildings again this season. The outcome is to host beautiful public art on the buildings. There are presently opportunities for large or small pieces of art. Contacts can be made at [HTTPS://CAROROTARYCLUB.ORG/PAGE/CULTIVATE-CREATIVITY](https://CAROROTARYCLUB.ORG/PAGE/CULTIVATE-CREATIVITY). The deadline is April 26, 2026.

I attended the Caro Parks and Recreation Advisory meeting on March 24, 2026.

Caro Rotary Club met on March 30, 2026. Rotarian Mike Laethem was there to help recognize Farmers Appreciation Day. Several farmers attended as well as representatives from Michigan Sugar and shared lunch and stories with those who attended.

I attended the City of Caro’s 9<sup>th</sup> annual Easter Egg Hunt held on March 28<sup>th</sup>, 2026, at Bieth Memorial Park. There were tons of candy/toy filled eggs, raffles, family games and “THE EASTER BUNNY”. Lots of people and fun events. Thanks to everyone.

The Caro Chamber of Commerce reminded everyone that on Saturday, April 11, 2026, the 56<sup>th</sup> annual 2025 Citizen of the Year Banquet dinner/event will be held at the Caro Knights of Columbus Hall from 5PM-9PM.

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JOHN RILEY  
JILL WHITE

## MEMORANDUM

TO: Caro City Council  
FROM: City Manager Scott R. Czasak  
DATE: Wednesday, April 1, 2026  
RE: City Manager's Report

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Members of the Caro City Council,

As we hope that the beginning of April brings us the promise of spring here in Caro we can all be assured that things are about to get a lot more active as the weather warms up.

The last three weeks have been busy ones as the budget comes into its final form before presentation to Council at our next meeting, the work put in by Treasurer Ries has been extraordinary, and also the input of all our Department Heads into what they want to do to benefit the City with this budget. Obviously, decisions and priorities had to be made, but what the Council can look forward to is another budget that seeks to use the City's resources wisely to improve the lives of all residents.

On the project front, the preliminary work on Norman Street started today as tree trimming for the project was begun. The project is supposed to start either Monday or Tuesday after Easter and has a 6-8 week completion schedule. Importantly, today was my monthly meeting with E&L and HRC, along with Wastewater staff, on the project. I am pleased to report that we are still on schedule for substantial completion of the project is set for June, with one notable exception.

During the project, it was discovered that part of the electrical system that control the plant needed to be replaced as was noted by HRC in one of their memo's I submit to Council along with my report, and the lead time for the materials to arrive is much past the June timeframe, possibly stretching into the fall. This is still a fluid situation however the current working plan is to reach that substantial completion by June, complete clean-up and punch card work by July, and then the project would "go dormant" until the electrical materials arrive and can be installed. During this "go dormant" period there would be no billed work by either E&L or HRC and the site would be cleaned, i.e. the construction trailer removed, the rest of the construction material removed and the grass restored.

When the materials arrived, the project would "wake up" and the last bit of work would be completed with only what is necessary and then the project would close. While this is not ideal, we are subject to the whims of the supply chain to obtain materials from suppliers,

which has been the largest reason for delays in this project. I am thankful to HRC and E&L who understand my concerns about finishing on time and on budget and are working on this solution so we can get everything we can do but keep the costs under control.

One side benefit of this plan is that if the delay prevents us closing the loan before October 1, we will not have to make principal payment this fiscal year, only an interest payment. As Council will remember, one of the aspects of this project which was projected by former Treasurer Perry and I when we began this process was we would have two years of paying two loans, the 2007 and the new one, and this would reduce our fund balance I the Sewer Fund for those two years. If this delay goes on into the fall, this would reduce that to having only one year of paying two loans, which would lessen the burden on the Sewer Fund balance as opposed to two years of such payments. I don't like delays any more than Council does, but if we can lessen the pain on the Sewer Fund then it could be the silver lining on the dark cloud of delay.

Lastly, I must report to Council some unfortunate news, as I reluctantly accepted the resignation of Jon Beaupre as our Code Enforcement Officer as he took another job opportunity a bit closer to home. I thank him for his tremendous service over the last year and I can only hope the next Code Enforcement Officer continues his good work in making the City a better place for us all. I wish him well in all his future endeavors!

As we experience the April showers that will hopefully bring May flowers I invite all to get outside and enjoy life here in Caro!

# CITY OF CARO

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JILL WHITE

**TO: City Council/City Manager**  
**FROM: Rita Papp – City Clerk**  
**SUBJECT: Clerk’s Report**  
**DATE: April 6, 2026**

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- Looking into a MAMC ADA grant for handicap accessibility for elections. We are eligible for up to \$10,000.00. Grant has been awarded. Looking to upgrade the entrance at the back of the firehall with a handicap button. Grant has been approved & documentation has been submitted for funds. Project to start April 2, 2026. Grant funds will be released soon.
- Planning Commission Meeting was cancelled, March 24, 2026.
- Working on updating our Pension Plan document with Miller Canfield to follow current laws and regulations per the request from Jane Hagen at Tri-Star. All fees will be paid through the pension plan. Current plan documents are dated 2017.
- Starting to prepare for the 2026 Election Season. City Council Candidate filing packets should be available in next few weeks. In the process of collecting Election Inspector Applications for the 2026 election year.
- Attended MAMC Legislative Committee Zoom Meeting.
- Attended FY26 USPS Election Mail Touchpoint Zoom Presentation.
- All election containers have been re-certified by the Tuscola County Canvassers and are certified until 2030.
- Had bid openings for Sherman Street Project and Van Geisen Road Development Qualifications.
- Election filing packets for Mayor - 1 seat, 2-year term and Council – 3 seats, 4-year term are available in the Clerk’s Office. Deadline to file is July 21, 2026 at 4:00 p.m.